

Clark County Fire & Rescue Firefighter's Association

Meeting Minutes

April 13, 2009

I. Call to order

Richard Britschgi called to order the regular meeting of the Clark County Fire & Rescue Firefighter's Association (Association) at 18:38 on April 13, 2009, in Station 2-1, Ridgefield, Washington.

II. Roll call

The following persons were present: Richard Britschgi, Steve Douglas, Larry Bartel, Maureen Groat, Karen Estep, Tamara Bailey, Jon Babcock, Michael Sines, Doug Yager, Bill Zander, Kyle Roest, Jack Bothwell, and Abe Rommel.

III. Approval of minutes from last meeting

The minutes from the previous meeting were not available and will be read at the next Association meeting. It was noted that Karen Estep will begin taking the notes for the Association for Jack Bothwell. The minutes will also be posted on the website, along with other Association information, once available.

IV. Treasurers Report

- a) The Chaplain's Account has a balance of \$296.
- b) The First Independent Bank account has a balance of \$233.86.
- c) The Washington Mutual time account has approximately \$9,000 in principal and interest.
- d) The Washington Mutual checking account has approximately \$428.
- e) The CDs mature in May. Some of the funds will be used for scholarships and the remainder re-invested.
- f) Last month a six-quart mixer was purchased; the griddle has been paid off.
- g) A motion was made (Yager) to accept the Treasurer's Report; seconded (Babcock) and passed.

V. Communications

- h) No communications.

VI. Old Business

- a) Articles of Incorporation – It was discussed that there are no limitations for who can join the Association (Article 8). Need to specify, since we need to be careful who can join from the community.

- b) The Articles of Incorporation, Second Amendment, has been adopted with a motion (Estep); seconded (Yager) and passed.
- c) The Bylaws were reviewed with no discussion. The Bylaws have been adopted with a motion (Bothwell); seconded (Babcock) and passed.
- d) Open House – A pancake feed and lunch (served by the cadets) will occur during the open house. The details are:
 - The Cadets will presale the pancake feed tickets, keeping track of how many they give out. The Association will purchase the lunch materials and the cadets will sell with the proceeds going to the cadet program.
 - The Association will sponsor the breakfast, consisting of pancakes, sausage, or ham. The breakfast will be served from 0800-1100.
 - Workers will arrive by 0700 and eat before the public. Set up will occur at 0600. The bays will be set up for public and the food.
 - Tables and chairs will be on the east side bays for sun exposure. Griddles on the back patio, not visible to the public.
 - The food permits have been received.
 - Displays will be set up during the pancake feed to encourage people to get up and move around, allowing others to sit and eat.
 - Need to find more tables and chairs. Jon to check to see if we can borrow from the City of Ridgefield. Steve Douglas will bring some from work. Looking for more.
 - The food costs will be put on a purchase order and paid after the feed. Maureen Groat will help with ordering the food; Larry Bartel will provide the pancake mix. Steve Douglas' company donated the metal to build two stands for the griddles; Richard building both stands.
 - Items still needed include cooking thermometers. We have four good coffee machines and all condiments, serving plates.
 - Concession stand will come from Pepsi and they will provide the food cart.
 - Parking is still an issue. Four Square Church will provide parking in their lot. RV store may be able to provide parking but it is limited. Other options include parking at the First Independent Bank and/or shuttling for employees from other stations.

VII. New Business

- a) Scholarships – Maureen spoke with Henry, who indicated he sent out the forms to the local high schools and to the cadets.
 - Students must be district residents.
 - Three scholarships to be awarded at \$750 each.

- Jack, Larry, and Maureen will be on the committee to select the recipients. The applications must be in by May 1st. No applications have been received.
 - Maureen will contact the schools by the end of the month.
 - Commissioner Dollar left money in his will to the cadets. Will help to sustain the scholarships.
- b) Marketing – Tamara will handle marketing for the Association.
- Flyers for the open house have been distributed to various people, including to apartments, schools, and will be put in grocery bags. The press releases are complete.
 - Fred Meyer is donating \$100 for food costs.
- c) Future Events – looking for someone to head the Ridgefield and La Center pancake feeds. Kyle Roest has offered to head the La Center event.
- d) Baskin Robbins NVFC event will be held on April 29th from 1700-2200. This event donated \$300,000 per year.
- e) We are helping out with traffic control, etc., and will be at the Hazel Dell location. We have been told we can put out the “boot” for donations.

VIII. Good to the Order

- a) With many events coming up, Larry cautioned the group not to get burned out.

IX. Adjournment

Richard Britschgi adjourned the meeting at 18:38.

Minutes submitted by: Karen Estep

Minutes approved by:

Attachments: Meeting Agenda, Sign-in sheet, Articles of Incorporation Second Amendment, By-Laws, flyer for pancake breakfast and open house, and sample tickets to pancake breakfast.