



SUBJECT: COMMISSIONER COMPENSATION

PURPOSE: To establish the guidelines under which compensation for services will occur.

REFERENCE: Washington State Title 52 RCW

SCOPE: Clark County Fire & Rescue Board of Fire Commissioners.

POLICY: Commissioner Compensation.

RCW 52.14.010 authorizes the payment to each Commissioner of \$90.00 for each day or portion of a day in attendance at a Board meeting, or when performing other services for the District. It is the function of the Board to approve the services that any Commissioner is authorized to perform for the District. Commissioners of the District shall be entitled to receive the \$90.00 per diem compensation for the following activities:

- A. Attendance at all regular and special meetings of the Board.
- B. Attendance at regular local Fire Commissioners' Association meetings, and at meetings of the Board of Directors of said Association if the Commissioner is a member of the Board.
- C. Attendance at Washington Fire Commissioners' Association meetings, conferences and seminars.
- D. Attendance at District open house functions.
- E. Attendance at other Fire District-related activities approved by the Board of Fire Commissioners.
- F. Travel time when a separate day of travel is required because of the location and scheduling of the activity.

Compensation for attendance at other meetings or functions not specifically addressed above shall be pre-approved by the Board of Fire Commissioners. Where pre-approval is not possible due to time constraints, the chair may give tentative approval pending final approval by the full Board at its next regular meeting.

Commissioner Expense Reimbursement.

In addition to the allowance provided above, Commissioners shall receive reimbursement of reasonable and necessary expenses incurred in attending activities, meetings and events held outside of the District including the following:

1. Coach airfare and airport shuttle/taxi service as circumstance prescribes.



2. Mileage reimbursement for use of personal automobiles at the District approved per diem rate, together with reasonable and necessary parking fees, ferry fees, tolls, etc. Reimbursement shall be limited to the lesser of mileage reimbursement or the cost of coach airfare plus reasonable and necessary shuttle/taxi service costs if such an alternative is available.

Total miles driven shall be calculated as having originated from and terminated at District Headquarters and shall not include any miles driven for commuting or personal purposes.

3. Registration fees.
4. Overnight accommodations when required by the nature of the activity attended.
5. Meal expenses including gratuity when meals are not provided in the registration fee at an event attended not to exceed the approved per diem rate.

Note:

The daily compensation rate and dollar threshold were adjusted by the Office of Financial Management effective July 21, 2008 to \$104 and \$9,984 respectively.