Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

January 9, 2025

Present:
Commissioners Stanley Chunn, David Town, Ken Ayers, Larry Bartel.
Chief John Nohr. DVCs Mike Jackson, Ben Peeler, and Eamonn Ryan. Recording Secretary Kathy Streissguth.

Commissioner Jade Bourke excused.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

CALL FOR LATE AGENDA ADDITIONS
None.

2025 OFFICERS
Commissioner Town nominated Commissioner Chunn for Chair. Second Commissioner Bartel. Call for the vote. Unanimously approved.

Commissioner Ayers nominated Commissioner Town for Vice Chair. Second Commissioner Ayers. No discussion. Motion passed unanimously.

2025 COMMITTEE ASSIGNMENTS
Motion by Commissioner Bartel to continue the 2024 committee assignments. Second Commissioner Town. No discussion. Motion passed unanimously.

- Clark County Fire Risk Management Group – Bartel
- FFFB – Chunn; Alternate Bartel
- Finance – Town and Bourke
- BVFF – Chunn and Ayers; Alternate Town
- Cowlitz Tribe Liaison – Bartel and Bourke, Alternate Chunn
- EMS District 2 Liaison – Bourke, Alternate Bartel
- Port of Ridgefield Liaison – Bartel, Alternate Town
- Port of Woodland Liaison – Town, Alternate Bourke

CONSENT AGENDA
Motion by Commissioner Bartel to adopt the consent agenda as presented. Second Commissioner Ayers. Discussed software program renewal fees. Call for the vote. Unanimously approved.

COMMUNICATIONS
Thank you letter from former Ridgefield Councilmember Jennifer Lindsay commending the district's good work in the community. Notification of the annual WFCA Legislative Day on February 6. Individuals wishing to attend should contact Chief Nohr.

CITIZEN COMMENTS
None.

STANDING COMMITTEES

Clark County Fire Risk Management Group
No report. Next meeting on January 15.

Fairgrounds Fire Facility Board
Commissioner Chunn provided an update from the January 8 meeting. Most of the meeting focused on operations and facilities. FD6 has modified their schedule to eliminate the 1 hour gap on shift change. Still working with CCSO regarding space allocation. CCFMO will be moving out this month and CCSO will retain that space. Discussed the successful joint staffing plan for January 1 – CCFR captain and (2) FD6 personnel. FD6 is assigning a captain to liaison with the CCFR station captain.

Finance Committee – Town/Bourke
No report.

WFCA Region VIII – Bartel
No report.

Local BVFF – Chunn/Ayers
No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
Tribal representatives are ready to meet. Will provide three date options – to be scheduled.

EMS District 2 – Bourke
Chief Nohr advised there is a meeting on Monday, January 13 at 1:00 p.m. at the downtown public service center. A workgroup meeting will immediately follow. Agendas yet to be distributed.

Port of Ridgefield – Bartel
Commissioner Bartel advised the port is moving forward with the park project. Shared information about the Ridgefield School District propositions on the February ballot.

Port of Woodland – Town
Commissioner Town reported the last meeting was cancelled.

Commissioner Updates
Commissioner Town shared that Morgan Farms in Woodland has purchased a water tender, which is at our disposal if needed for grass fires. Chief Nohr will contact the owner. Commissioner Ayers shared positive feedback on AC Jackson's presentation to the North Fork Neighborhood Association meeting on January 8.

CHIEF'S UPDATE
Ambulance transport services started on January 1. Very busy to start, but went smoothly. Thanked the PIO team for the press release event on January 2. Noted a Columbian opinion letter from the editor on why CCFR transport is good for the

taxpayers. A Reflector article should be out this week. Reviewed significant incidents since the last meeting.

Quarterly staff reports will be presented the second meeting of the month following the end of quarter. Attending tonight's Ridgefield Council meeting to recognize retiring Mayor Ron Onslow.

Advised the BC promotional test is postponed. There are not enough candidates for the two open positions. Will meet with labor to discuss options. Provided an update on the firefighter hiring process. The initial assessment pool invited to the panel interview consists of 21 entry level firefighter EMTs, 18 firefighter paramedics, and 4 lateral applicants. 20 will move to the Chief's interview.

AC Peeler is coordinating an EMAC deployment to the Southern California wildfires. CCFR sent an engine with 4 personnel and a command vehicle with one strike team leader and one strike team leader trainee. The crews left today, AC Peeler will fly out tomorrow. This is expected to be a full two-week deployment.

Noted an article on the CRESA nurse line will be in the Columbian.

Chief Nohr has authorized CCFR to enroll with Kindness 911 ($3,000). Anticipating receipt of donations that meet or exceed the membership fee.

Commissioner Bartel asked about the status of impact fees in the County. Chief Nohr advised the FD3 Chief Drone is leading the way in taking a plan forward. CCFR be following if successful. Chief Nohr is scheduled to meet with Ridgefield City Manager Stuart to discuss property options; impact fees will be on the agenda. Will also approach La Center again.

TAX INCREMENT AREAS – UPDATE
Chief shared the Ridgefield TIA collections have exceeded the city consultant's forecast for 2025. $50,260 has been diverted from the general fund and $15,876 from the EMS levy. The latest estimate was no impact in 2025 and approximately $7,000 in 2026. This is all from the City of Ridgefield, no impacts to date from the Port of Ridgefield. Commissioner Bartel reminded everyone that the City and their consultant were advised the figures were inaccurate and they chose not to update their forecasts. The district has engaged CSD Law to stay on top of a road map on how TIF is impacting the district and what may be done to mitigate these impacts. They have been waiting on a legal opinion from bond counsel to complete the report. Discussion. Consensus of the board to move forward without the bond counsel opinion.

Commissioner Bartel advised that Central Pierce Fire & Rescue is putting together a fact sheet to hand out at WFCA Legislative Day. Recommendation that CCFR do the same.

RESOLUTION NO 250109-1 DEBT REIMBURSEMENT
Motion by Commissioner Town to adopt Resolution No. 250109-1, a resolution allowing capital debt resources to be used to reimburse certain capital expenditures. Second Commissioner Ayers. No discussion. Motion passed unanimously.

LATE EDITIONS TO THE AGENDA
None.

EXECUTIVE SESSION
Moved to executive session at 4:35 p.m. to discuss labor negotiations. Anticipated length of session is 15 minutes. Action anticipated. Meeting resumed at 4:54 p.m.

LOCAL 3674 FIREFIGHTER BARGAINING UNIT CONTRACT
Motion by Commissioner Town to approve the contract with the IAFF Local 3674 Firefighter Unit as presented; Chief Nohr to sign. Second Commissioner Bartel. No further discussion. Motion passed unanimously.

CITIZEN COMMENTS
None.

No further discussion. Meeting adjourned at 5:55 p.m.

Attest, John Nohr
District Secretary/Fire Chief

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
January 9, 2025

1. Minutes
   - Board Meeting – December 19
2. 2024 Invoices
   - $ 22,217.52 (CCFR Fund 6228 – Payroll Benefits)
     i. Chk Nos. 22558 – 22559 dated December 27
   - $ 85,398.31 (CCFR Fund 6228)
     i. $ 52,742.60 Chk Nos. 102688 – 102704 & 102706 – 102708 dated December 31
     ii. $ 32,655.71 ACH Nos.3214 – 3216 paid January 2
   - $ 2,437.24 (FFFB Fund 6254)
     i. Chk Nos. 102705 & 102709 – 102710 dated December 31
   - $ 9,366.24 (CCFR Fund 6228 – Payroll Benefits)
     i. Chk No. 22560 dated December 31
   - $ 4,045.54 (FFFB Fund 6254)
     i. EFT 3221 to be paid January 13 – VISA
   - $ 30,340.51 (CCFR Fund 6228)
     i. $ 30.70 Chk No. 102711 dated December 31
     ii. $ 1,160.96 ACH 3227 to be paid January 10
     iii. $ 29,148.85 EFT 3228 to be paid January 13 – VISA
3. 2025 Prepaid Invoices
   - $ 292,976.40 (CCFR December Payroll Tax & Benefits)
     i. $ 207,550.60 Chk Nos. 22561 – 22567 dated January 7
     ii. $ 85,425.80 EFT 110 to be paid January 10
   - $ 2,561.42 (CCFR Fund 6228)
     i. ACH Nos. 4 – 5 paid January 2
4. Current Invoices
   - $ 8,121.00 (Capital Fund 6224)
     i. ACH 118 to be paid January 10
   - $ 214.15 (FFFB Fund 6254)
     i. EFT 108 to be paid January 13 – VISA
   - $ 58,114.54 (CCFR Fund 6228)
     i. $ 13,105.27 Chk Nos. 102712 – 102718 dated January 9
     ii. $ 3,012.34 EFT 119 paid January 9
     iii. $ 2,463.14 EFT 128 to be paid January 10
     iv. $ 37,736.87 ACH Nos. 127 & 128 to be paid January 10
     v. $ 1,796.92 EFT 130 to be paid January 13 – VISA
5. Payroll
   - December 1 – 31 paid January 8
     i. $1,079,722.86 Gross Payroll
     ii. $ 718,872.98 (net) ACH
     iii. $ 131,005.11 Tax Deposit EFT
6. December 2024 Use Tax paid January 9
   - CCFR $ 873.08
7. Fund Transfers
   - $ 73,500.00 EMS Levy 6226 to General Fund 6228 December 31

Clark-Cowlitz
FIRE RESCUE

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8. Approved Commissioner Stipends

December 2024 paid January 8, 2025						
Name	Board Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total Paid
Ayers	2					2
Bartel	2	2				4
Bourke	2					2
Chunn	2				1	3
Town	2	1				3

9. CCFR Fund 6228 Voided/Destroyed Claims Warrants
   - $ 13,802.84 Chk No. 22559 – Replaced with 22560 dated December 31
   - $ 3,983.25 Chk No. 102614 – Paid w/Credit Card (Duplicate Payment)

10. FFFB Fund 6254 Voided/Destroyed Claims Warrants
    - $ 813.00 Chk No. 102610 – Paid w/Credit Card (Duplicate Payment)

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke

Clark-Cowlitz
FIRE RESCUE

Form No. 511.10.03
EXECUTIVE SESSION
Created: June 11, 2008
Revised: May 11, 2011

Meeting Date

1/9/2025

Stated purpose of this executive session:

- ❍ To consider matters affecting national security.
- ❍ To consider the selection of a site or the acquisition of real estate.
- ❍ To consider the minimum price at which real estate will be offered for sale or lease.
- ❍ To review negotiations on the performance of publicly bid contracts.
- ❍ To receive and evaluate complaints or charges brought against a public officer or employee.
- ❍ To evaluate the qualifications of an applicant for public employment.
- ❍ To review the performance of a public employee.
- ❍ To evaluate the qualifications of a candidate for appointment to elective office.
- ❍ To discuss with legal counsel representing the agency (present or via telephone conference) matters relating to agency enforcement actions.
- ❍ To discuss with legal counsel representing the agency (present or via telephone conference) litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.
- ✕ To discuss collective bargaining negotiation strategies.

Meeting recessed at	**16:35**	Hrs
Anticipated length of session	**15**	Mins
Announcement of extended session		Hrs
Anticipated extended length of session		Mins
Meeting resumed at	**16:54**	Hrs

Action anticipated ✕ YES ❍ NO

Reference RCW Chapter 42.30