# Clark-Cowlitz Fire Rescue
# Board of Fire Commissioners Meeting Minutes
# 911 N 65th Avenue, Ridgefield

**June 26, 2025**

Present:
Commissioners David Town, Larry Bartel, Jade Bourke, Ken Ayers.
AC Mike Jackson.

Meeting called to order by Commissioner Town at 4:01 p.m.

Flag Salute. Commissioner Chunn excused.

**CALL FOR LATE AGENDA ADDITIONS**
Update from CityGate on status of the strategic plan.

**CONSENT AGENDA**
Motion by Commissioner Bartel to adopt the consent agenda as presented. Second by Commissioner Bourke. No discussion. Motion passed unanimously.

**COMMUNICATIONS**
District staff attended the Ridgefield School District groundbreaking ceremony for the third elementary school on N 10th Street. Thank you from a patient relayed from the CARES team for services provided by the team and the Station 22 crew. Acknowledgement from LifeFlight for using them on a traumatic call. BC Leavitt advised there will be an upcoming after action event with all the participating agencies.

**CITYGATE ASSOCIATES PRESENTATION**
Stewart Gary from CityGate Associates attended the meeting virtually and provided highlights of the early work results for the standard of cover report they are working on for CCFR. CCFR staff will soon be asked to fact check the 50-page statistic summary report. Description of the analysis work conducted, reviewed the preliminary statistical measures and geographic coverage finding, discussed deployment change scenarios, and next steps in the workplan. CityGate will continue to refine and cross check the deployment work, test added station site(s), conduct the shared services workload review, present a full mid-project briefing with emerging findings recommendations, draft and polish a final report, and publicly present the results to the Board of Commissioners. Commissioner Bartel asked about the timeline. Estimating the mid-project review in mid to late August. Mr. Gary stated he considered the PowerPoint to be subject to revision and be considered as draft consultant work product not for accessible to the public under the public records act or distributed to line staff as gospel. This is an uncharacteristically early taste as to what is coming, but should not be considered as final work product. Mr. Gary thanked the Board and left the meeting.

Board discussion on deployment options. Much to review before any decisions may be considered.

## CITIZEN COMMENTS

Ridgefield resident Brigid Taylor asked several questions about the data presented by CityGate. She stated it was in conflict with information presented at the Ridgefield City Council meeting. AC Jackson restated the data is very preliminary and has not been vetted by staff. The final product should have more accurate information.

## STANDING COMMITTEES

### Clark County Fire Risk Management Group

No report.

### Fairgrounds Fire Facility Board

No report.

### Finance Committee – Town/Bourke

No report.

### Local BVFF – Chunn/Ayers

No report.

### WFCA Region VIII – Bartel

Next meeting August 1-2 to discuss the WFCA strategic plan.

### Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke

No report.

### EMS District 2 – Bourke

Next meeting July 14.

### Port of Ridgefield

Commissioner Bartel summarized the Port's June 25 meeting. Anticipating a lot of traffic when the In-N-Out opens. Studying the 219th Street exchange. A stakeholder meeting will be held in Olympia to discuss the impacts of tax increment financing on July 16. He encouraged the Board to take a position and action on TIF at the second meeting in July; though he will not be in attendance.

### Commissioner Updates

Planter's Day went well except for terrible weather which decreased attendance.

## CHIEF'S REPORT

AC Jackson reminded everyone of the recruit graduation and captain promotion ceremony this evening at 7:00 p.m. at Ridgefield High School. Chief Nohr has been in communication with PointNorth regarding scope of work and pricing for managing public outreach. Thank you to all who helped at the Planter's Day event. Discussed the fire sprinkler demonstration and revisiting the need for a sprinkler ordinance in the City of Ridgefield. Will continue to educate the citizens and council members. Expecting the burn ban will not go into effect until after July 4.

## TAX INCREMENT AREAS – UPDATE

Discussed the upcoming meeting with key legislators and stakeholders on both sides of TIF. The meeting will be in Olympia on July 16 at 1:00 p.m. Getting the right people to the table to discuss the issue. Will get a sense of what movement is out there and available options for mitigation or correction to the legislation. The results of the meeting

will guide future decisions for all. Chief Nohr will have more information at the next meeting.

**LATE EDITIONS TO THE AGENDA**
None.

**CITIZEN COMMENTS**
Brigid Taylor advised she is helping put together swag bags for Ridgefield Main Street and to let her know if the district had anything they would like to include. AC Jackson will follow up.

Discussed participation in several upcoming community events – La Center Our Days, National Night Out, Ridgefield 4th of July Celebration. Working on a schedule to more consistently staff booths at community events. The CRR team will not be at the Ridgefield 4th of July event as the majority of contacts do not live in the district. Commissioner Bartel advised that the City of Ridgefield has implemented a by-address every-other-day water use ban. Question raised if this might impact training operations. AC Jackson will follow up. Discussed water supply in Ridgefield.

AC Jackson advised that the Community Risk Reduction team has officially moved to the new offices at 600 S 56th Place in Ridgefield; upstairs at the old Gordon Truck Center corporate offices.

**EXECUTIVE SESSION**
None.

No further discussion. Meeting adjourned at 4:51 p.m.

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**Attest, Mike Jackson**
**Assistant Chief**

Clark-Cowlitz
FIRE RESCUE

# CLARK-COWLITZ FIRE RESCUE
# CONSENT AGENDA
# June 26, 2025

1. Minutes
   - Board Workshop – June 12
   - Board Meeting – June 12
2. Prepaid Invoices
   - $ 44,949.91 (US Bank VISA Statement ending June 6) paid June 13
     i. $ 42,216.87 (CCFR Fund 6228) EFT No. 1611
     ii. $ 2,733.04 (FFFB Fund 6254) EFT No. 1612
3. Current Invoices
   - $ 2,130.00 (Capital Fund 6224)
     i. ACH 1650 to be paid June 27
   - $ 2,991.09 (FFFB Fund 6254)
     i. Chk Nos. 103114 – 103116 dated June 26
   - $ 235,796.26 (CCFR Fund 6228)
     i. $ 78,859.95 Chk Nos. 103091 – 103113 dated June 26
     ii. $ 156,936.31 ACH 1643 – 1649 to be paid June 27
4. Fund Transfers
   - $ 100,000.00 EMS Fund 6226 to Gen Fund 6228 on June 30
5. Payroll
   - June Life & Disability Premiums
     i. $ 8,932.52 EFT 1613 paid June 24
6. CCFR Fund 6228 Voided/Destroyed Claims Warrants
   - None
7. FFFB Fund 6254 Voided/Destroyed Claims Warrants
   - 103088 – 103090 Printer Malfunction

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke