Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

July 24, 2025

Present:
Commissioners Stanley Chunn, David Town, Jade Bourke, Ken Ayers.
Chief John Nohr. AC Eammon Ryan. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag Salute.

Commissioner Larry Bartel absent with notification. Motion to excuse Commissioner Bartel by Commissioner Chunn. Second Commissioner Bourke. No discussion. Motion passed unanimously.

CALL FOR LATE AGENDA ADDITIONS
Commissioner Chunn requested discussion on joint Board meetings.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second by Commissioner Town. No discussion. Motion passed unanimously.

COMMUNICATIONS
None.

CITIZEN COMMENTS
City of Ridgefield Councilmember Katie Favela provided an update on the status of various construction projects occurring in the city.

STANDING COMMITTEES

Clark County Fire Risk Management Group
No report.

Fairgrounds Fire Facility Board
Commissioner summarized the July 23 meeting. The HVAC replacement project is complete. The hallway door has been installed, staff will assess the need to reorient the door to open out to the exit hallway instead of inward, which is the current configuration. Working with County staff on the 5th amendment to address the space allocation. Currently 59/41% County and FFFB respectively – anticipating a change to 58/42%.

Finance Committee – Town/Bourke
Next meeting: August 14 at 3:00 p.m.

Local BVFF – Chunn/Ayers
No report.

WFCA Region VIII – Bartel
No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
Meeting on July 21 was cancelled due to an emergency for the Tribal representative. The group met to brainstorm. The meeting was rescheduled to July 31.

EMS District 2 – Bourke
Commissioner Bourke recapped the July 14 meeting. Repurposed the leftover fine fund money for the purchase of MDCs. Chiefs Nohr, Drone (FD3), and Hebert (FD6) met with AMR to review the proposed contract to be reviewed at the next EMSD2 workgroup meeting.

Port of Ridgefield
No report.

Commissioner Updates
None.

STAFF REPORTS – Q2-2025

Operations/Training – AC Ryan
AC Ryan summarized the second quarter Operations and Training report. The district is participating in multiple summer community events. The 3-year training plan is near completion and being reviewed/assessed for development of the next plan. Probationary employees are doing well. Chief Nohr shared information on an active shooter drill that occurred earlier today.

Admin/Logistics – AC Peeler
AC Peeler on vacation. Written second quarter Administrative Services and Logistics report provided.

Community Risk Reduction/CARES – AC Jackson
AC Jackson out of town. Written second quarter CRR/CARES report provided. Chief Nohr advised that a Board vote was not required for the new CRR building lease as this was a budgeted item. The new behavioral health responder and community paramedic positions are open and posted.

CHIEF'S REPORT

Chief Nohr recapped the second quarter chief's report. Advised there is an L&I investigation under way following the trench rescue incident on June 3. The third ambulance should arrive next month.

PUBLIC COMMUNICATIONS CONTRACT

Discussed the public communications presentation on June 12. PointNorth submitted a proposal to provide public communication support and assistance. Includes a community survey. Funds earmarked for strategic planning may be redirected to cover this proposal as our insurance broker, WHA, is available to provide assistance with the plan at no-cost. Discussion. Motion by Commissioner Town to engage PointNorth for public communication assistance. Second Commissioner Ayers. Discussion. This is a one-year agreement. Expecting this will help get better community engagement. No further discussion. Motion passed unanimously.

TAX INCREMENT AREAS – UPDATE
Chief Nohr, Finance Manager Kathy Streissguth, and Commissioner Larry Bartel attended the task force workgroup meeting on July 16. The group discussed the inconsistencies by various counties in the application and distribution of the taxes. The next meeting of the group is scheduled for August 18.

LATE EDITIONS TO THE AGENDA
Commissioner Chunn suggested it may be time to schedule meetings with the neighboring fire agencies – Clark 3, Clark 6, Clark 10, and Cowlitz 1. Probably sometime in the fall or winter months. Discussion. Chief Nohr will reach out.

CITIZEN COMMENTS
None.

EXECUTIVE SESSION
None.

No further discussion. Meeting adjourned at 4:35 p.m.

Attest, John Nohr
Fire Chief/District Secretary

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
July 24, 2025

1. Minutes
   - Board Meeting – July 10
2. Prepaid Invoices
   - $ 22,890.13 (USBank VISA Statement Ending July 7 paid July 14)
     i. $ 21,711.00 EFT 1935 (CCFR Fund 6228)
     ii. $ 1,179.13 EFT 1934 (FFFB Fund 6254)
3. Current Invoices
   - $ 3,000.00 (Capital Fund 6224)
     i. ACH 1936 to be paid July 25
   - $ 68,296.46 (FFFB Fund 6254)
     i. Chk Nos. 103165 – 103170 dated July 24
   - $ 61,546.68 (CCFR Fund 6228)
     i. $ 43,384.35 Chk Nos. 103195 – 103218 dated July 24
     ii. $ 18,162.33 ACH Nos. 1967 – 1971 to be paid July 25
4. Fund Transfers
   - None
5. Payroll
   - Q2 Payroll Taxes
     i. $ 217,025.04 Chk Nos. 22638 – 22643 dated July 17
6. Voided/Destroyed Claims Warrants
   - CCFR Fund 6228 – 103171 – 103194 Printer Malfunction
   - FFFB Fund 6254 – None

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke