Clark-Cowlitz Fire Rescue
Board of Fire Commissioners Meeting Minutes
911 N 65th Avenue, Ridgefield

August 28, 2025

Present:
Commissioners Stanley Chunn, David Town, Jade Bourke, Ken Ayers.
Chief John Nohr, AC Mike Jackson, AC Ben Peeler.

Meeting called to order by Commissioner Chunn at 4:02 p.m.

Flag Salute.

Motion by Commissioner Town to excuse Commissioner Bartel. Second Commissioner Bourke. Motion passed unanimously.

CALL FOR LATE AGENDA ADDITIONS
Chief Nohr requested addition of discussion for preliminary review on a uniform policy update.

CONSENT AGENDA
Motion by Commissioner Bourke to adopt the consent agenda as presented. Second Commissioner Ayers. Discussed reimbursements related to mobilizations. No further discussion. Motion passed unanimously.

COMMUNICATIONS
Thank yous from Williams Pipeline and Clark FD6 Training Division Chief Bryan Baum to Training Captain Josh Haldeman in thanks for coordinating the natural gas awareness training class. Thank you from the City of Ridgefield for extending the agreement granting permission to store the Dragon Boats.

COMMUNITY PARTNER REPORT
Ridgefield Council Member Katie Favella provided a brief update on the City's activities.

CITIZEN COMMENTS
Commissioner Chunn advised the Board responded in writing to Ms. Taylor's comments at the August 14 meeting. A copy will be provided upon request. Acknowledged Lisa Keohokalole Schauer from PointNorth; in attendance following the public outreach kick-off meeting held earlier in the day.

STANDING COMMITTEES

Clark County Fire Risk Management Group
Chief Nohr reported that WHA is working on quotes for the 2025-26 policy renewal.

Fairgrounds Fire Facility Board
No report.

Finance Committee – Town/Bourke
No report.

Local BVFF – Chunn/Ayers
No report.

WFCA Region VIII – Bartel
No report.

Cowlitz Indian Tribe – Contract Liaison Bartel/Bourke
No report.

EMS District 2 – Bourke
No report.

Port of Ridgefield
Commissioner Town shared information from the August 27 Port meeting.

Commissioner Updates
Commissioner Bourke expressed his appreciation to the St29 crew for their response to an incident involving a family member.

CHIEF'S REPORT

Chief Nohr updated the Board on the status of the EMS District 2 contract with AMR for implementation in January 2026. VFD Fire Chief Blue has retired. Deputy Chief Nathan Leek will be acting chief during the City's recruitment process. Expressed thanks to the City of Ridgefield and In-N-Out for the success of the City's and business' ongoing traffic mitigation plans. Reminder that we are in budget season and thanks to all who are working diligently on the 2026 budget projections. Requested the October 23 meeting be rescheduled to October 30. Due to the absence of the majority of the Board and the chiefs who will be attending the WA Fire Commissioner's annual conference, the meeting is normally cancelled, but due to timelines a second meeting is needed in October. Approved. Chief Nohr shared that the trench rescue victim from June visited to meet the crews and specifically thank FFPM Robert Harvey. Recapped incident information. With his permission, the visit photo and brief information was posted on Facebook.

CAPITAL IMPROVEMENT PURCHASES

Chief Nohr and AC Peeler provided information on water tender operations. One unit is old, underpowered, undersized, and scheduled for replacement. Identified a vendor spec unit currently in production that meets the needs of the district. The unit is under current contract pricing and deliverable in 12 months, as opposed to a higher cost coop contract specification build with a 24-month delivery window. Discussion. Provided background on the unspent bond payment funds and excess cash carryover in the general and EMS operation funds. AC Peeler explained that purchasing additional cardiac monitor units and chest compression system devices at this time will provide model consistency and streamline necessary training. Recommendation to establish an EMS Operations Equipment Reserve Fund similar to the General Fund Equipment Reserve Fund; noting that EMS levy money may only be spent on EMS related expenditures and these funds should be segregated. Will utilize/reassign a dormant investment reserve fund. Will establish a fiscal policy for the initial amount and annual contribution. AC Peeler added that GEMT funding may into the annual contribution.

Following discussion, staff advised there are no other predictable capital purchase recommendations anticipated for 2025. The Board requested a copy of the apparatus replacement schedule. AC Peeler noted the reserve ladder truck is almost 25 years old. Will need to find a way to get a new truck in the next year or two.

- Motion by Commissioner Chunn to establish and develop a funding schedule for an EMS Equipment Reserve Fund. Second Commissioner Town. Motion passed unanimously.
- Motion by Commissioner Bourke to authorize an additional $505,000 to procure a Water Tender in 2025. Second Commissioner Ayers. Motion passed unanimously.
- Motion by Commissioner Town to authorize an additional $510,000 to purchase an additional eight (8) cardiac monitors. Second Commissioner Bourke. Motion passed unanimously.
- Motion by Commissioner Ayers to authorize an additional $109,000 to purchase three (3) chest compression devices and batteries. Second Commissioner Town. Motion passed unanimously.

These costs will be formally incorporated into the 2025 budget amendment by budget resolution later in the year.

TAX INCREMENT AREAS – UPDATE
Summarized the tax increment workgroup meeting with WA DOR attended by Finance Manager Kathy Streissguth. Kathy received confirmation from DOR that she is calculating the levy and allocation correctly. The group asked for a copy of her spreadsheet, which has also been shared with Wenatchee Valley Fire. The next workgroup meeting will be held on September 22.

LATE EDITIONS TO THE AGENDA
Preliminary review of changes to the Uniform Policy to set standards, add flexibility, add CARES program guidelines, and fulfill a request from Local 3674 for a uniform store. Discussion. Will review the language regarding ball caps/head coverings. Most of the details will be kept in an addendum for management flexibility and changes in styles/vendors.

EXECUTIVE SESSION
None.

CITIZEN COMMENTS
None.

There are no dates yet for the requested joint Board meetings. Chief Nohr will follow up.

No further discussion. Meeting adjourned at 4:56 p.m.

Attest, John Nohr
Fire Chief / District Secretary

Clark-Cowlitz
FIRE RESCUE

CLARK-COWLITZ FIRE RESCUE
CONSENT AGENDA
August 28, 2025

1. Minutes
   - Board Meeting – August 14
2. Prepaid Invoices
   - None
3. Current Invoices
   - $ 52,971.46 (CCFR Fund 6228)
     i. $ 44,354.58 Chk Nos. 104013 – 104042 dated August 28
     ii. $ 7,616.88 ACH Nos. 2386 – 2391 to be paid August 29
   - $ 14,586.67 (FFFB Fund 6254)
     i. Chk Nos. 104011 – 104012 dated August 28
   - $ 6,320.00 (CCFR Fund 6228)
     i. ACH 2392 – 2393 to be paid September 2
4. Fund Transfers
   - None
5. Payroll
   - $ 30.00 (CCFR Fund 6228)
     i. EFT 2230 WA DOL paid August 19
6. Voided/Destroyed Claims Warrants
   - 102625 12/05/24 Stop Payment – Replaced w/ #104018
   - 101809 12/14/23 Stop Payment – Replaced w/ #104018
   - 102371 08/15/24 Stop Payment – Replaced w/ #104042
   - 101830 12/14/23 Stop Payment – Replaced w/ #104031
   - 102030 03/14/24 Stop Payment – Replaced w/ #104031
   - 22343 08/08/23 Stop Payment – Replaced w/ #104026
   - 22252 02/08/23 Stop Payment – Replaced w/ #104026
   - 101905 01/25/24 Stop Payment – Replaced w/ #104025
   - 22211 11/08/22 Stop Payment – Replaced w/ ACH to WA UCP
   - 22256 02/08/23 Stop Payment – Replaced w/ ACH to WA UCP
   - 102931 04/24/25 Stop Payment – Replaced w/ #104013
   - 102799 02/13/25 Stop Payment – Replaced w/ #104039
   - 103271 – 104000 unused/destroyed

Commissioner Stanley Chunn – Chair

Commissioner David Town – Vice Chair

Commissioner Larry Bartel

Commissioner Ken Ayers

Commissioner Jade Bourke