



## Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

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**September 10, 2014**

Meeting called to order by Commissioner Jon Babcock at 3:00 PM.

Flag Salute led by Commissioner Babcock.

Present: Chief Dennis Mason, Commissioners Jon Babcock, Larry Bartel, Dave Town, Bob Johnson, Jerry Kolke. Assistant Chief Dan Yager, Recording Secretary Maureen Groat.

### **CALL FOR LATE AGENDA ADDITIONS**

Commissioner Babcock stated he supplied each commissioner with a copy of an e-mail he received from Commissioner Bartel requesting discussion regarding wildland activations and requested the discussion be added to Late Agenda Additions.

Chief Mason made a request to add discussion of the new Webcast Policy under Old Business.

Chief Mason requested an Executive session to discuss Union negotiations.

### **CONSENT AGENDA**

Motion by Johnson to approve the consent agenda as presented. Second Kolke. Bartel asked for confirmation that the amendments made to the minutes from the August 13<sup>th</sup> meeting were attached to the official copy. No further discussion. Passed unanimously.

### **COMMUNICATIONS**

Chief Mason reported that he received a letter from the City of Battle Ground stating that they are disengaging from the RFA plan. They stated that they wish to continue to contract with Clark County Fire and Rescue for services. He believes that there were some issues with the transfer of assets. Chief Mason stated he was not taken by surprise at this announcement. Babcock stated there will be a full committee meeting on September 23. Discussion of what this means to the RFA will take place at that time.

Chief Mason presented the Board with a commendation letter he received for services performed by our crews. He stated he has been forwarding e-mails he receives to the Board.

Chief Mason stated he received a letter from the state auditor stating that there will be a preliminary exit conference on Monday, September 15<sup>th</sup> at 11:00. Mason stated he felt the Finance Committee should attend. Bartel asked if it would be acceptable for him to attend. Kolke stated he would attend. Bartel stated he would if he was available.

Commissioner Bartel questioned who would be attending the Healthcare Workshop on September 23<sup>rd</sup>. Chief Mason stated typically he and Christi Linn attend. Bartel requested permission to attend at no cost to the Department. No objections were raised by Board.

## **CITIZEN COMMENTS**

None.

## **STANDING COMMITTEES**

### **Fairgrounds Fire Facility Board**

No report. Next scheduled meeting on September 11<sup>th</sup>.

### **Clark County Risk Management Group**

Commissioner Bartel stated he distributed minutes from the meeting held on September 3<sup>rd</sup>. He highlighted some enhancements that have been made to the property and casualty policies. He stated that Gordon MacIlvennie presented a Claims Report from November 2013 to date, which shows several water damage claims.

### **Finance Committee**

No meeting. No report.

### **RFA Committee**

Commissioner Babcock reported the next RFA Committee meeting will be September 23<sup>rd</sup>.

## **Chief's Report**

Chief Mason stated that the Snure Conference will be Wednesday, October 22<sup>nd</sup>, which conflicts with the regularly scheduled Board Meeting. The Board agreed that it would make sense to cancel the meeting versus rescheduling the meeting. Babcock, Bartel, Johnson Kolke plan to attend the WFCA Conference. Bartel will attend the Snure Conference. Babcock stated he has checked airfares and found that flying to Spokane could easily be a less expensive travel option to driving.

## **Substance Free Workplace Policy No. 524.11.07 UPDATE**

Chief Mason stated that there has been a recent review of the Substance Free Workplace Policy No. 524.11.07 and it was found that the current policy is in need of updates; acceptable substance levels have been revised as well as substances being added to the list of screenings. Discussion followed. There was concern regarding what constitutes or warrants suspicion of a member needing to be drug tested. Chief Mason stated he would contact Brian Snure to determine appropriate wording and what requirements and documentation are necessary. Mason stated that the revised policy has not been reviewed by the Union. The Board agreed to wait until the next scheduled meeting to adopt the revised policy in order that the Union has an opportunity to review the revisions.

## **OLD BUSINESS**

Chief Mason presented the Board with a draft copy of the Meeting Webcast policy, written per advice from Brian Snure. Motion to approve Meeting Webcasts Policy No. 550.10.04 by Bartel. Second Kolke. No discussion. Approved unanimously.

**LATE AGENDA ADDITIONS**

Chief Mason brought up the Battle Ground/RFA issue. He stated that with the Battle Ground withdrawal, a revision of the governance would be warranted. He made the recommendation of dropping to a 5 member board; 2 CCFR, 2 Woodland, and 1 Clark 2. Discussion followed. The Board agreed this to be the best option. Babcock stated he would contact the remaining RFA Board members and advise of the recommendation. The hope is to continue to move forward at the September 23<sup>rd</sup> meeting. Chief Mason will be meeting with Battle Ground representatives to gain more information, but feels it is naïve to believe that the decision will be reversed. Commissioner Bartel requested the Board take a comprehensive look at the Department's involvement with wildland activations. His concerns are that we are doing what is best for the citizens. Chief Mason stated there is a year-end report compiled each year showing all revenues and expenditures. He stated that the mobilizations generate revenue for the Department. Discussion followed. It was decided to wait until the report comes out and the topic will be discussed at that time.

**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

Moved to executive session at 3:45 pm to discuss collective bargaining negotiation strategies. Anticipated length of session is 30 minutes. No action anticipated. Announcement of extended session at 4:15. Anticipated extended length of session 30 minutes. Meeting resumed at 4:50.

No further questions or comments. Meeting adjourned at 4:50 pm.

  
Attest, Dennis Mason  
District Secretary

**REGULAR BOARD MEETING  
CLARK COUNTY FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**September 10, 2014  
Meeting 3:00 p.m.  
911 N 65<sup>th</sup> Avenue  
Ridgefield, WA  
887-4609**

# **AGENDA**

1. Flag Salute
2. Call for Late Additions to the AGENDA
3. Consent AGENDA
  - Minutes – August 27, 2014
  - Payables
4. Communications
5. Citizen Comments
6. Standing Committee Reports
  - Fairgrounds Fire Facility Board
  - Clark County Risk Management Group
  - Finance Committee
  - RFA Planning Committee
7. Chief's Report
8. Substance Free Workplace Policy No. 524.11.07 UPDATE
9. Old Business
10. Late Additions to the AGENDA
11. Citizen Comments
12. Executive Session

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**Additional Information**

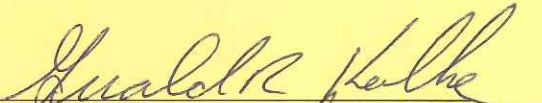
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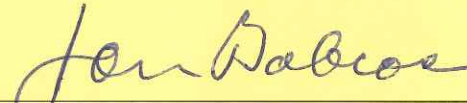
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**CLARK COUNTY FIRE & RESCUE  
CONSENT AGENDA  
September 10, 2014**

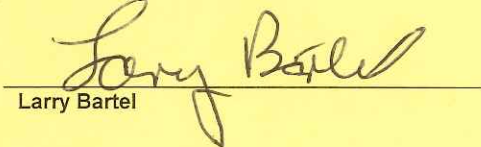
1. Minutes – August 27, 2014 General Meeting
2. Pre-paid Invoices
  - \$ 92,151.45 (CCFR DRS)
    - i. Check No. 5079
3. Current Invoices
  - \$ 504.33 (FFFB)
    - i. Check Nos. 13904-13908
  - \$ 19,526.99 (CCFR)
    - i. Check No. 13909-13968
4. Use Tax – August due September 25
  - \$ 4.20 (FFFB)
  - \$ 462.15 (CCFR)
5. Voided/Destroyed Claims/Payroll Warrants
  - None

  
Jerry Kotke

  
Jon Babcock

  
David Town

  
James R Johnson

  
Larry Bartel



# City of Battle Ground

City Hall • Executive Department

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September 3, 2014

Clark County Fire & Rescue  
Chief Dennis Mason  
911 N 65<sup>th</sup> Avenue  
Ridgefield, WA 98604

Chief Mason,

The Battle Ground City Council took action at last night's council meeting to disengage the City from the Regional Fire Authority plan and to continue contracting for fire services.

Sincerely,

A handwritten signature in blue ink that reads "Shane A. Bowman". The signature is written in a cursive style.

Shane Bowman,  
Mayor



9/10/14

Stated purpose of this executive session:

- To consider matters affecting national security.
- To consider the selection of a site or the acquisition of real estate.
- To consider the minimum price at which real estate will be offered for sale or lease.
- To review negotiations on the performance of publicly bid contracts.
- To receive and evaluate complaints or charges brought against a public officer or employee.
- To evaluate the qualifications of an applicant for public employment.
- To review the performance of a public employee.
- To evaluate the qualifications of a candidate for appointment to elective office.
- To discuss with legal counsel representing the agency (present or via telephone conference) matters relating to agency enforcement actions.
- To discuss with legal counsel representing the agency (present or via telephone conference) litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.
- To discuss collective bargaining negotiation strategies.

Meeting recessed at 1545 Hrs

Anticipated length of session 30 Mins

Announcement of extended session 1815 Hrs

Anticipated extended length of session 30 Mins

Meeting resumed at 1650 Hrs

Action anticipated  YES  NO

Reference RCW Chapter 42.30