



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

October 8, 2014

Meeting called to order by Commissioner Jon Babcock at 3:00 PM.

Flag Salute led by Commissioner Babcock.

Present: Chief Dennis Mason, Commissioners Jon Babcock, Larry Bartel, Dave Town, Bob Johnson. Recording Secretary Maureen Groat. Commissioner Babcock stated Commissioner Kolke is excused from the meeting. Chief Mason stated Assistant Chief Yager is out of the office on vacation.

CALL FOR LATE AGENDA ADDITIONS

Chief Mason requested to add discussion of a Union grievance under Late Additions to the Agenda .

CONSENT AGENDA

Motion by Johnson to approve the consent agenda as presented. Second Town. Bartel questioned the following expenditures: \$600 for light bulbs; Chief Jackson responded that the process of stocking the central supply is continuing. Air card expense of \$1,000; Chief Jackson responded that the new MDC's required new air cards. Blue Card expenditure of \$9,600. Bartel questioned if this was a necessary change. Chief Mason responded that that the rest of the county has gone to the Blue Card system and he feels it is a very worthwhile expense. He stated that we need to be current with what the rest of the county is using. Bartel questioned the monies being spent on the Rescue Boat. He stated the boat was presented as a zero cost item, but there continue to be large dollar amounts associated to it. Chief Mason stated that there are still committed dollars coming in to off-set expenses associated with the boat. Babcock stated that it is not a zero dollar program and that there are associated expenses. He added that the Board approved the budget line for the expenses. He stated the Rescue Boat is a very important program to our community. No further discussion. Passed unanimously.

COMMUNICATIONS

Chief Mason reported he received a letter from the Washington Finance Officers Association informing him that Kathy Streissguth has received the Professional Finance Officer Award for the State of Washington. Kathy has received this award for the past 6 years.

Chief Mason stated he presented the Board with his Staff report giving updates on the City of Vancouver ambulance contract. He will present the updates to the La Center City Council tonight in an effort to relieve some concerns they are voicing in regard to response times. Chief Mason presented the Board with his Staff report dated September 30, concerning Battle Ground contract fees. He stated he met with Battle Ground City Manager last week. He reported that the City is now at parity with the remainder of the District. He stated that we should not step backward by lowering the price per thousand for Battle Ground residents. Chief Mason is researching and gathering cost comparisons of like size cities to present to the City Manager. In addition he is putting together information to present the City with a dollar amount of what they

would expect to pay if they were to start up their own department. Chief Mason expects that the numbers that will be presented will be somewhat of an eye opener to the City. Chief Mason confirmed with the Board members that they all received the current issue of Fireline via e-mail.

STANDING COMMITTEES

Fairgrounds Fire Facility Board

No report. Next scheduled meeting on October 9th.

Clark County Risk Management Group

No meeting report. Commissioner Bartel reported there will be an audit performed on October 16. Bartel stated he will attend. Babcock added this would be a compensable meeting if he should so choose.

Finance Committee

No meeting. No report. Committee will be present at the audit exit interview on Friday, October 10th.

RFA Committee

Last meeting was September 23rd. Next meeting will be October 28th.

Chief's Report

Chief Mason reported that there will be an after-hours Ridgefield Business Association meeting at Station 21 next Wednesday. A like meeting will take place at Station 29 for the Woodland businesses on Thursday October 16th. Chief Mason reminded the Board of the mandatory annual Sexual Harassment training due this month. He can send information to anyone who needs it. Chief Mason stated he sent his monthly report out today. Commissioner Bartel questioned whether there is an awards ceremony being planned for this year. Chief Mason responded that it will happen before the end of the year. Chief Mason requested Chief Jackson give an update on the Woodland City Council. Jackson reported that the Woodland Council adopted the draft RFA plan by a 5-2 vote. He stated the plan was well received by the Council. Jackson reminded the Board of the public outreach meetings on October 15th at Station 21 and October 16th at Station 29. He reported that the Woodland Public Works budget workshop is scheduled for next week. The proposed fire facility, which included temporary living quarters, is included in the city capital facilities budget. Chief Mason stated that he is working on completing the draft 2015 budget. It is his hope to present copies in order that it may be reviewed while attending the WFCC in Spokane.

FFFB Future – Discussion

Chief Mason questioned the Board what direction they would like to go with the FFFB partnership. He stated in the beginning it looked very good on paper, but after 10 years we have not had the anticipated growth to get our money's worth. An option is to turn the program completely over to District 6. The program costs the Department approximately \$90,000 a year. In addition, the facility has several large dollar repairs that will need to be addressed within a short period of time. Another option is for both departments to pull out and turn the whole facility over to the county. Commissioner Bartel raised the issue of losing the south end of our district if we turn it over to District 6. He is concerned about a small population of

residents raising concerns over the service they are being provided. Chief Mason reported that there will be a joint meeting with the District 6 Board of Commissioners at Station 151 on November 12th. He advised the Board to consider the issue and think about the options prior to the meeting.

OLD BUSINESS

Chief Mason stated that three surplus vehicles were placed on E-bay for sale. All three have had at least the minimum bid placed. Bids will close today.

The 1964 Ford has not been placed on E-bay yet. Chief Mason received a report back from Tina Watkins stating that there is no way to split the funds. A suggestion was made to possibly reimburse the Union for expenses they have incurred over the years if proper documentation was produced. Further discussion will follow upon sale of the vehicle.

LATE AGENDA ADDITIONS

Chief Mason reported that there has been a grievance filed by the Local regarding holiday pay while at the academy. Chief Mason stated that the current contract is written poorly and the verbiage should be cleaned up. The grievance was filed during the current contract negotiation cycle. Chief Mason is recommending that the language be cleaned up and added to the new contract. He is recommending that the individuals involved in the grievance be compensated for past hours per the new contract. Motion to compensate per revised contract for past hours worked by Bartel. Second Babcock. No further discussion. Passed unanimously.

CITIZEN COMMENTS

Kathy Streissguth commented that the three surplus vehicles have been sold. Sales were as follows: 1999 Ford Expedition \$1,825; 1999 Chevy Tahoe \$2,275; 2001 Chevy Tahoe \$2,250.

EXECUTIVE SESSION

None.

No further questions or comments. Meeting adjourned at 3:45 PM.



Attest, Dennis Mason
Fire Chief

**REGULAR BOARD MEETING
CLARK COUNTY FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

**October 8, 2014
Meeting 3:00 p.m.
911 N 65th Avenue
Ridgefield, WA
887-4609**

AGENDA

1. Flag Salute
2. Call for Late Additions to the AGENDA
3. Consent AGENDA
 - Minutes – September 24, 2014
 - Invoices, Payroll
4. Communications
5. Citizen Comments
6. Standing Committee Reports
 - Fairgrounds Fire Facility Board
 - Clark County Risk Management Group
 - Finance Committee
 - RFA Planning Committee
7. Chief's Report
8. FFFB Future – Discussion
9. Old Business
10. Late Additions to the AGENDA
11. Citizen Comments
12. Executive Session

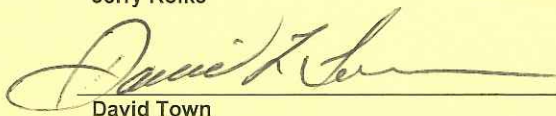
Additional Information



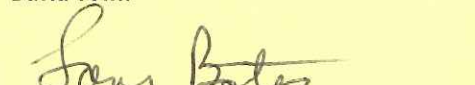
CLARK COUNTY FIRE & RESCUE CONSENT AGENDA October 8, 2014

1. Minutes – September 24, 2014 General Meeting
2. Pre-paid Invoices
 - \$ 142,088.38 (CCFR Benefits)
 - i. Check Nos. 5093-5103
 - \$ 72,100.00 (CCFR DRS)
 - i. Check No. 5104
 - \$ 8,485.29 (FFFB)
 - i. Check Nos. 13970-13978
 - \$ 153,020.00 (CCFR)
 - i. Check Nos. 13979-14000 & 14051-14087
 - \$ 355.62 (CCFR)
 - i. Check Nos. 14088-14089
3. Current Invoices
 - \$ 2,406.43 (FFFB)
 - i. Check Nos. 14090-14096
 - \$ 52,751.23 (CCFR)
 - i. Check Nos. 14097-14126
 - \$ 829.50 (CCFR)
 - i. Check No. 14127-14140
4. Payroll
 - September 1-30 paid September 30
 - i. \$ 565,858.47 Gross
 - ii. \$ 372,454.13 ACH net
 - iii. \$ 27,910.14 Payroll Warrant net
 - 1. Check Nos. 5080 – 5092
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 87,851.46 941 Tax Deposit (paid October 1, 2014)
5. Fund Transfers/Bond Payments
 - \$ 3,760.75 (FFFB Q4-14 Operations Inv #502)
6. Use Tax – September 2014 due October 27
 - \$ 50.07 (FFFB)
 - \$ 160.91 (CCFR)
7. Voided/Destroyed Claims/Payroll Warrants
 - Claims 13982 (Wrong payee – reissued as 14088-14089)

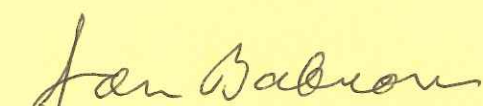
Jerry Kolke



David Town



Larry Bartel



Jon Babcock



James R Johnson