



## Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

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**February 11, 2015**

Meeting called to order by Chair Jerry Kolke at 3:00 p.m.

Flag Salute lead by Commissioner Kolke.

Present: Commissioners Jerry Kolke, Bob Johnson, Jon Babcock, Larry Bartel, Dave Town. Chief Dennis Mason. Recording Secretary Michael Young.

### **CALL FOR LATE AGENDA ADDITIONS**

Commissioner Bartel requested an Executive Session for the Chief's evaluation. Commissioner Johnson requested that the minutes from the January 28<sup>th</sup> meeting be revised to show he was present at the meeting.

### **PRESENTATION-NEW PROGRAM**

Captain Lawrence invited Lexie Bartunek from SW Area Agency on Aging & Disabilities (AAA) to give a presentation about how they connect seniors, adults with disabilities and family caregivers to a full range of free and other community resources.

### **CONSENT AGENDA**

Motion by Commissioner Bartel to approve the consent agenda with the correction of Commissioner Johnson being present at the last meeting. Second Commissioner Babcock. Commissioner Town had a question about batteries purchased for smoke detectors and (3) TV's purchased by Chief Konkright. Chief Yager informed him the batteries are reimbursable by the grant and the TV's were for the BC's office and 2 stations per the direction of Chief Jackson. Motion approved unanimously.

### **COMMUNICATIONS**

A thank you card was received from a citizen for an EMS call we responded on in Woodland. Commissioner Town wanted to thank CCF&R for the flowers he received.

### **CITIZEN COMMENTS**

None.

### **STANDING COMMITTEES**

#### **Fairgrounds Fire Facility Board**

Nothing to report next meeting is 2/12/15.

#### **Clark County Risk Management Group**

No Meeting. Nothing to report. Commissioner Bartel will not be able to attend the April meeting.

#### **Finance Committee**

No Meeting.

## **RFA Committee**

No meeting. Continuing to distribute flyers and field calls.

## **CHIEFS REPORT**

The District is continuing to field several calls regarding the RFA. Most recently Chief Mason received a call from a gentleman that believed he was still in District 14 and unaware any changes had been made. There hasn't been any formal or informal opposition to date.

Commissioner Bartel inquired about the upcoming awards banquet On 3/25/15. Are door prizes still needed from the board? Chief Mason said we can always use them and everything else is still a go.

Commissioner Bartel asked for an update on the EMS Division Chief. Chief Mason informed the board that there were (8) Applicants that completed a supplemental questionnaire as part of the application packet. Based on the scores from the supplemental questionnaire (6) candidates have been invited back on 2/17/15 to participate in two interview panels, based on those recommendations (3) will advance to Chiefs' interviews which will be held on 2/18/15.

## **CHIEFS GOALS**

Commissioner Bartel would like to set goals for Chief Mason as long as the Board supports it. Commissioner Bartel feels that the Board needs to communicate to the Chief what they would like him to accomplish or be told by the Chief why he is unable to accomplish the goals they set. Commissioner Town agrees. Commissioner Kolke would like everyone to review the list of goals Commissioner Bartel came up with and rate 5 to 10 questions to discuss at a later meeting.

## **WILDLAND OPERATIONS**

Chief Mason's Staff Report dated January 21<sup>st</sup>, 2015 details the District's participation in the 2014 Wildland season.

Commissioner Bartel asked Chief Mason if he typically goes with a team or by himself. Chief Mason informed him he typically goes with a team but the Oso mudslide that occurred in March was the exception. He went twice, first for 6 days to work in the EOC as a liaison between the EOC and the main team. He was home for approximately 10 days then asked to return and serve as a Logistics Chief, he was gone for another 9-10 days.

Commissioner Bartel asked with the new QRV study, will we be losing brush rigs in the District as a result of the anticipated 2015 Wildland season. Chief Yager said we currently have 6 available brush rigs and it would not affect the QRV study or impact the District.

Commissioner Bartel asked what we are giving up as a district while our staff is away covering the State. What could we be doing instead? Chief Mason said all firefighters and captains have projects they are working on and prior to leaving

they must have anything critical taken care of or they do not go. They are well aware prior to leaving that being gone must not put the District in a tight spot. The only effect on the District is the staff time it takes for Jennifer to do the billing and update the schedule.

Commissioner Bartel asked why we aren't doing more inside the department instead of going on Wildland MOBS. Chief Mason said it doesn't matter which firefighter is on the rig, the work still gets done. Commissioner Babcock said a few years ago the Board had a lengthy conversation with the firefighters and they realize along with the Battalion Chiefs, if it will have a negative effect on projects they do not go. Chief Mason added that their feet are held to the fire and all are accountable for their projects and when they are due. This is an opportunity for our guys to get the overtime we don't have that is typically offered by Vancouver and District 6.

Commissioner Bartel is concerned with all the experience we are losing by sending our Battalion Chiefs and replacing them with actors. Chief Mason feels there is a significant value in participating in the Wildland process as this is not training you can buy.

Commissioner Bartel feels it is a huge loss with the Chief being gone and a burden placed on Chief Yager as the Acting Chief as well as Assistant Chief. Chief Mason said no one is gone during critical projects and again reiterated we are all adults and know our responsibilities and can't leave the District hanging.

Commissioner Bartel asked if these positions are even necessary if people can be gone so frequently.

Commissioner Town mentioned it looks like a trend with the length of time individuals are gone going up each year. He likes to believe they are pulling from the best in the State but should there be a cut off on the number of days each person is gone. Chief Mason said 30-35 days is typical, this year was not the norm. It was an intense year and the mud slide in Oso is not typical. Chief Mason isn't sure how you put a number on it. If it begins to put a strain on the District you make the necessary changes.

### **OLD BUSINESS**

Commissioner Kolke and Chief Mason attended the Legislative session in Olympia with Fire District 6. They were able to speak to (7) State Representatives and the State Senator spoke about moving funds from the academy in North Bend to help departments regionally. \$14 million from the capitol fund is earmarked to update the facilities in North Bend. All was well received.

### **LATE ADDITIONS**

Commissioner Bartel asked if the RFA would be taking effect on 7/1/15 if it passes. Chief Mason confirmed that and informed the Board he has asked CCF&R counsel Brian Snure when the new Board would need to be in place. He also stated the District put \$50k in the budget for costs of the election, per Brian Snure the RFA would be responsible for covering all costs once it has passed.

**EXECUTIVE SESSION**

Moved to executive session at 4:20 p.m. to discuss Chief Mason's performance review. Anticipated length of session 20 minutes. No action anticipated. Meeting resumed at 4:40 p.m.

No further questions or comments. Meeting adjourned at 16:44 p.m.

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District Secretary

**REGULAR BOARD MEETING  
CLARK COUNTY FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**February 11, 2015  
Meeting 3:00 p.m.  
911 N 65<sup>th</sup> Avenue  
Ridgefield, WA  
887-4609**

# **AGENDA**

1. Flag Salute
2. Call for Late Additions to the AGENDA
3. Presentation – New Program
  - SW Area Agency on Aging & Disabilities (AAA) – Lexie Bartunek
4. Consent AGENDA
  - Minutes – January 28
  - Accounts Payable, Prepaid Invoices
5. Communications
6. Citizen Comments
7. Standing Committee Reports
  - Fairgrounds Fire Facility Board
  - Clark County Risk Management Group
  - Finance Committee
  - RFA Planning Committee
8. Chief’s Report
9. Chief’s Goals
10. Wildland Operations
11. Old Business
12. Late Additions to the AGENDA
13. Citizen Comments
14. Executive Session

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**Additional Information**

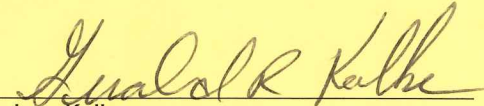
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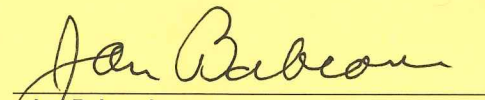
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# CLARK COUNTY FIRE & RESCUE CONSENT AGENDA February 11, 2015

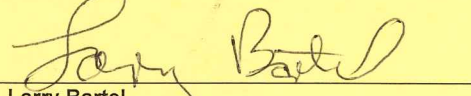
1. Minutes – January 28 General Meeting
2. Pre-paid Invoices
  - \$ 143,359.12 (CCFR Benefits)
    - i. Check Nos. 5219–5229 dated January 29
3. Current Invoices
  - \$ 3,814.42 (FFFB)
    - i. Check Nos. 14619 – 14627
    - ii. Check No. 14654
  - \$ 36,952.35 (CCFR)
    - i. Check Nos. 14628 – 14653
    - ii. Check Nos. 14655 – 14696
4. Fund Transfers/Bond Payments
  - \$ 666.67 (Bond 2009-1 Interest Feb15)
5. January Use Tax – due February 25
  - \$ 220.36 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
  - None

  
Jerry Kolke

  
Jon Babcock

  
David Town

  
James R Johnson

  
Larry Bartel

## STAFF REPORT

**TO:** Board of Fire Commissioners  
**FROM:** Chief Mason  
**DATE:** January 21, 2015  
**SUBJECT:** 2014 Wildland Season

Attached you will find a complete breakdown of revenues and expenditures for the District's participation in the 2014 wildland season including the Oso Mud-Slide.

There were a total of 18 incidents that crews, equipment and/or individuals participated in. The number, size, and duration for incidents in 2014 were an anomaly and not representative of a typical season. The total of all revenue received from all 18 incidents in 2014 totaled \$667,404.99. The majority of this revenue was for personnel costs and represents pass-through monies for salaries and benefits and includes all overtime and backfill costs incurred by the District. Straight time salaries for Mason and Ciraulo were also reimbursed to the District and totaled \$19,465.60 (Mason) and \$8,520.40 (Ciraulo) for a total of \$27,986. A copy of the employee earnings for Mason and Ciraulo are attached.

Revenues for equipment, Brush and Command vehicles as well as EMS equipment, totaled \$74,656.46. \$10,942.99 of that amount was paid out to firefighters for use of their private vehicles. The remaining \$63,713.50 represents direct revenues to the District. Fuel costs for District vehicles is estimated at \$3,500 which leaves vehicle and equipment revenues of approximately \$60,200.

Total season revenue to the District after all personnel and equipment costs amounts to a total of approximately \$81,436.

As I eluded to previously, the 2014 season was an anomaly. My time away from the District totaled 64 days. This compared to 31 days in 2013, 38 days in 2012, and 25 days in 2011. In the 16+ years I have been participating on Incident Management Teams I have never experienced a season as busy as 2014.

If I can answer any specific questions or provide additional information on last year's season, let me know.