



## Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

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**November 10, 2015**

Meeting called to order by Commissioner Kolke at 3:00 p.m.

Flag Salute lead by Kolke.

Present: Commissioners Jon Babcock, Larry Bartel, Dave Town, Bob Johnson, Jerry Kolke. Interim Chief Administrator Ron Oliver. Recording Secretary Kathy Streissguth.

*Note: No one was available to set up the video conferencing system.*

### **CALL FOR LATE AGENDA ADDITIONS**

None.

### **CONSENT AGENDA**

Motion by Johnson to approve the consent agenda as presented. Second Babcock. No discussion. Passed unanimously.

### **COMMUNICATIONS**

None.

### **CITIZEN COMMENTS**

None.

### **STANDING COMMITTEES**

#### **Fairgrounds Fire Facility Board**

Next meeting Thursday, November 12.

#### **Clark County Risk Management Group**

No meeting. Nothing to report.

#### **EMS Council**

Bartel reported they are looking to reorganize the membership. May give each fire department a vote, citizen representation. Trying to keep a balance. Will determine who may be a voting member.

#### **RFA Committee**

Met on November 2. A joint resolution for consolidation of services was approved by the group – on the agenda.

#### **Cowlitz Negotiation Committee**

No communications.

#### **Finance Committee**

Next meeting Tuesday, November 24 at 1:30 p.m.

### **Commissioner Updates**

The SWFCA held a legislative update on November 5. Attended by Senator Dean Takko, Representatives Liz Pike and Lynda Wilson. Also attending, State Fire Marshal Chuck Duffy. Chuck presented the capital facility plans for the State Fire Training Academy. The legislators are sympathetic to everyone's needs, but there are no funds available at this time.

Several members of the SW Fire Commissioners Association attended the Clark County Commissioners meeting earlier today to discuss the need for enhanced fire marshal services. Asked for two additional Deputy Fire Marshals. The County indicated they would consider it for the spring amendment. There appeared to be support for the idea. Recommendation that members attend the February County Commissioner meeting to readdress the request with the new Council.

### **Chief Administrator's Report**

Chief Oliver reported he has yet to catch up with two full-time fighters for a one-on-one session. To maintain confidentiality, his wife is helping him summarize the comments for review with individual personnel. Bartel asked if Ron had met with the senior volunteers, who are a wealth of knowledge. Ron replied, that no, he has not met with them.

Discussed the hiring process for the new Chief. Will need to clarify the job description. Ron is writing up the supplemental questionnaire and recruitment documents for the website. Should be ready for the next meeting for review. Legal counsel has provided a draft contract template. Bartel advised he has withdrawn his request to assist in the process. Would like to see the recruitment focused on the Northwest as opposed to a national search. Would be good to find someone who already knows the way things work in the Northwest. To save time and money, Ron recommended conducting initial interviews (maybe 8 candidates) via video-conference. May bring in the top three for face-to-face interviews. The final candidate should definitely be brought in. Discussed coverage of candidate travel costs; decision should be made at the next meeting.

### **Joint Resolution for Consolidation of Services**

Discussed the proposed resolution approved by the RFA Planning Committee. Motion by Bartel to adopt Resolution No. 2015-11-1, a joint resolution with Clark County Fire District 2 and the City of Woodland recommending a consolidation of EMS and fire protection services between the three agencies. Second Johnson. Discussion. Bartel commented that and RFA should be done, but is November 2016 the right time to put it forward again. Babcock stated that Fire District 3 has no plans for a merger with CCF&R. They already have their hands full with Battle Ground. Bartel would like to see the District's Strategic Plan updated – need to determine where the District is going. Chief Oliver suggested a joint Board meeting with Clark 3. Also felt discussing mergers is risky when in the process of hiring a new Fire Chief. No further discussion. Motion passed unanimously.

**OLD BUSINESS**

Several members have visited Stephen Leong at Peace Health Medical Center. He is still very ill.

**NEW BUSINESS/OTHER**

Kolke asked for help with the Food Bank boxes – sorting and loading. December 15 and 16, may also work on December 17. Also need help with the Santa Claus drive down Main Street On December 4.

**LATE AGENDA ADDITIONS**

None.

**CITIZEN COMMENTS**

Local 3674 President Travis Smith recited a statement from the union:

*The local would like to publicly recognized Chief Ron Oliver for his commitment to this department. After his very short introductory period Chief Oliver has proven exemplary wisdom, direction & leadership.*

*His genuine passion for the fire service and his overwhelming love to mentor and develop people has created effective momentum, generated trust and a sense of stability for us all.*

*The members would also like to recognize the board for their wisdom and decision in hiring Chief Oliver to perform the duties necessary to move our department forward successfully.*

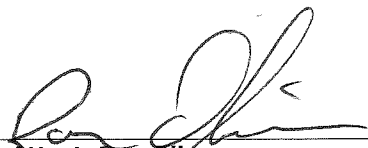
*Thank you.*

Travis advised that the next union meeting will be held on December 3. Chief Oliver has already met with the Executive Board in a special meeting to discuss concessions in the contract for the 2016 budget. The E-Board is supportive of the idea. Expecting the membership will pass the issue.

**Executive Session**

None.

No further discussion. Meeting adjourned at 3:32 PM.

  
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Attest, Ron Oliver  
Interim Chief Administrative Officer



**CLARK COUNTY FIRE & RESCUE  
CONSENT AGENDA  
November 10, 2015**

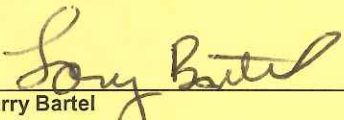
1. Minutes – October 28 General Meeting
2. Pre-paid Invoices
  - \$ 163,455.61 (CCFR Benefits)
    - i. Check Nos. 5508 – 5517 dated October 29
  - \$ 68,521.62 (CCFR DRS)
    - i. Check No. 5518
3. Current Invoices
  - \$ 713.90 (FFFB)
    - i. Check Nos. 15753 – 15759
  - \$ 28,349.77 (CCFR)
    - i. Check Nos. 15760 – 15818
4. Payroll
  - October 1 – 31 paid October 30
    - i. \$ 542,749.92 Gross
    - ii. \$ 364,012.85 ACH net
    - iii. \$ 3,346.63 Payroll Warrant net
      1. Check Nos. 5487–5507
    - iv. \$ 0.00 Payroll VOIDED
    - v. \$ 77,346.58 941 Tax Deposit (paid November 2)
5. October Use Tax due November 25
  - \$ 21.44 (FFFB)
  - \$ 21.84 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
  - None

  
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Jerry Kolke

  
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Jon Babcock

  
\_\_\_\_\_  
David Town

  
\_\_\_\_\_  
James R Johnson

  
\_\_\_\_\_  
Larry Bartel



*Clark County*  
**Fire Protection  
District 2**



Joint Resolution No. 2015-11-1  
Clark County Fire & Rescue  
Clark County Fire Protection District 2  
City of Woodland Resolution No. 664

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND, WASHINGTON, THE BOARD OF COMMISSIONERS OF CLARK COUNTY FIRE PROTECTION DISTRICT 2, AND THE BOARD OF COMMISSIONERS OF CLARK COUNTY FIRE AND RESCUE FOR CONSOLIDATION OF FIRE AND EMERGENCY SERVICES.**

**WHEREAS**, the City of Woodland, Clark County Fire Protection District 2, and Clark County Fire and Rescue have been operating jointly to provide combined fire and emergency services with contracts for service; and

**WHEREAS**, the City of Woodland, Clark County Fire Protection District 2, and Clark County Fire and Rescue have similar needs, interests, and obligations to provide fire and emergency services; and

**WHEREAS**, the City of Woodland, Clark County Fire Protection District 2, and Clark County Fire and Rescue recognize efficiencies and economies of scale that could be accomplished through formal consolidation of fire and emergency services; and

**WHEREAS**, the City of Woodland, Clark County Fire Protection District 2, and Clark County Fire and Rescue recognize issues of long-term funding and sustainability that can be addressed through formal consolidation of fire and emergency services; and

**WHEREAS**, the City of Woodland, Clark County Fire Protection District 2, and Clark County Fire and Rescue wish to establish a process with a defined timeline to ensure complete and accurate information is provided to voters to allow them to make an informed decision regarding the future of fire and emergency services in their areas.

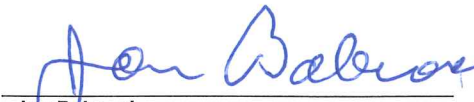
**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND, WASHINGTON, THE BOARD OF COMMISSIONERS OF CLARK COUNTY FIRE PROTECTION DISTRICT 2 AND THE BOARD OF COMMISSIONERS OF CLARK COUNTY FIRE AND RESCUE DO HEREBY RESOLVE AS FOLLOWS: A BALLOT MEASURE TO CONSOLIDATE FIRE AND EMERGENCY SERVICES FOR THE THREE ENTITIES NAMED ABOVE, THROUGH THE FORMATION OF A REGIONAL FIRE AUTHORITY OR ANNEXATION INTO A FIRE DISTRICT.**

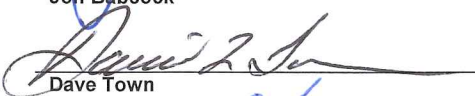
ADOPTED by the Clark County Fire & Rescue Board of Commissioners in Ridgefield, Washington, at a regular meeting of said Board on the 10 day of November, 2015 the following Commissioners being present and voting.

  
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Jerry Kolke

  
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Bob Johnson

  
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Larry Bartel

  
\_\_\_\_\_  
Jon Babcock

  
\_\_\_\_\_  
Dave Town

  
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Attest: Board Secretary