



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

April 27, 2016

Meeting called to order by Commissioner Babcock at 3:00 p.m.

Flag Salute lead by Commissioner Babcock.

Present: Commissioners Jon Babcock, Jerry Kolke, Dave Town, Bob Johnson, Larry Bartel. Chief Administrative Officer Ron Oliver. Division Chief Dan Yager. Acting Recording Secretary Maureen Groat. Incoming Chief John Nohr.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Johnson. No further discussion. Motion passed unanimously.

COMMUNICATIONS

None.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. Nothing to report.

EMS Council

No report. Next meeting May 4.

Fairgrounds Fire Facility Board

No meeting. Nothing to report.

Finance Committee

No meeting. Nothing to report.

RFA Planning Committee

No meeting. Nothing to report.

Commissioner Updates

Commissioner Bartel reported he attended the CCF&R Association meeting. They are working on the Ridgefield 4th of July Pancake Feed. Lions Club will be using facility immediately following us so they have agreed to help with our clean up to ensure a smooth cross over. He attended the Clark 2

commissioner meeting. He reported that the Board is unanimously in support of placing the merger issue on the ballot. They are preparing a flyer for distribution. Commissioner Kolke reported he attended the Woodland City Council meeting. Nothing to report. He attended the North Clark County Food Bank Annual Tea. He stated the fire cadets served at the tea. Their participation was very much appreciated.

Commissioner Babcock mentioned the Fire Expo, which will be on May 6th. All members showed interest in attending. The decision was to leave from Station 21 at 10:00. Chief Yager will pre-register the group for the event. Commissioner Babcock will take care of his own registration.

CHIEF ADMINISTRATOR'S/STAFF REPORTS

Chief Oliver reported a workshop was held this morning to discuss the Board's mission and to identify Board expectations of Chief Nohr and Chief Nohr's expectations of the Board. Workshop was attended by the Board of Commissioners, Chief Nohr and Chief Oliver. The Board developed the following Mission Statement:

- Accountability to the community for:
 - Providing service to be proud of
 - Fiscal Responsibility
 - Health & Safety of the District
 - Effective Communication
- To provide positive Leadership, Direction and Support to the Fire Chief.

Additionally, the following expectations were developed:

Expectations for Chief Nohr; the following were agreed upon:

- Leadership by example
- No surprises; commissioners want to know what is happening within the Department
- Accountability to: True exposure to staff; true to leadership style
- Command presence; daily and when on scene
- Equal treatment of employees (ie. Plan for Division Chief weekly scheduled hours)
- Community involvement (Chief Nohr noted that this is important to him and is looking forward to becoming an active member of community.)
- Honesty, integrity and trust
- Problem solving skills (Chief Nohr stated that he respects the experience the Board has and will be coming to and will appreciate advice and feedback given by the Board)
- Keep the pulse on what is happening and coming up in the District. Act/react to what is coming.
- Discipline to be in parity with action and to be administered equally

Chief Nohr's Expectations for the Board:

- Communication (Chief Nohr expects to know what is going on. It is his hope that he would know if the Board's expectations of him change or if he is not meeting expectations.

- Respect for Chain of Command. (Chief Nohr is a strong supporter of labor. His goal is to work together with the Union. He expects that the Union would address concerns with him before going to the Board. He expects to have a strong open relationship with the Union; plans to meet with president monthly.)
- If a Board member hears something that sounds out of character, ask him about it
- Stability (Will ask for help from Board to ensure stability. Chief Nohr is aware that the Board has existing good relationships with communities. He wants to continue this and become part of this to continue stability in communities)

The following goals were set:

Goal #1:

To Develop and implement a comprehensive Strategic Planning process

- Lead responsibility: Fire Chief
- Participants: Fire Chief, Fire Administration, Firefighters, Staff, Union, Community Stakeholders
- Completion Date: January 11, 2017

Chief Oliver has prepared two Power Point presentations containing extensive department information that will assist Chief Nohr as he begins preparing this plan. Chief Nohr will provide the Board with reports as items within the plan are accomplished.

Goal #2:

The consolidation of CCF&R, the City of Woodland, and Clark County Fire District 2

- Lead responsibility: CCF&R Commissioners and the Fire Chief
- Participants: CCF&R Commissioners, Fire Chief, Fire Administration and IAFF Local 3674
- Completion Date: November 30, 2017

Chief Oliver stated he felt the workshop was very beneficial. It was both collective and collaborative.

Chief Oliver completed his report with the presentation of his Final Report to the Board.

Chief Oliver reported he completed his station inspections earlier in the week. He stated with the "New Day" culture it is the expectation to take station upkeep to a higher level. He added that Chief Nohr will perform follow up inspections in June. Chief Oliver expressed his thanks to the Board for allowing him the privilege of working for the Department. He stated he had to make tough decisions, but he sees that they have been good decisions. He has every confidence in Chief Nohr and sees the Department being taken to the next level.

Administrative Services Division – Yager

Chief Yager presented his report to the Board and stated there were several months of information included. See attached report for details.

Commissioner Bartel complimented Chief Yager by stating that the report was very nicely done. Commissioner Kolke questioned if all wildland fire payments have been received. Chief Yager responded that all payments have been closed out.

Operations Division – Jackson

Chief Jackson reported he attended the FDIC Conference in Indianapolis last week. Our three FTO's were able to attend as well. Each was attending for the first time and all had very positive feedback and felt it was very productive time spent. They will get together with training/Capt. Rommel to pass on what they brought back from the conference. Chief Jackson received good feedback from Woodland City officials regarding the plane crash incident we responded to last week. Credit goes to Chief Dawdy and our crews for a job well done. Chief Jackson reported that Wildland Refresher training is complete. An MCO drill will be held this week. Battalions will be certified in Blue Card training and will then train the crews. Chief Jackson reported that there has been movement on the Rehab. We have dedicated volunteers ready to respond. He stated that it is important for us to be ready for response as District 6's Rehab response has changed.

Prevention - Dawdy

Chief Dawdy reported that Ridgefield has received more building applications so far this year than they received all of last year. He reported that our crews did a great job on the plane crash response in Woodland. There was a large amount of media coverage on the incident. He reported that the volunteer program is doing well. Monday night drills are being well attended. He complimented the nice job that the volunteer crew at 22 is doing.

Resolutions

- Resolution No. 160427-1 District Secretary
- Resolution No. 160427-2 Auditing Officer
- Resolution No. 160427-3 Claims Agent
- Resolution No. 160427-4 Public Records Officer
- Resolution No. 160427-5 Check Signatory Authorization

Commissioner Bartel moved to adopt Resolution No.'s 160427-1 through No. 160427-5. Second by Commissioner Town. No discussion. All in favor. Passed unanimously.

District Secretary – Oath of Office

Commissioner Babcock administered the Oath of Office to Chief Nohr.

OLD BUSINESS

None.

NEW BUSINESS/OTHER

None.

LATE AGENDA ADDITIONS

None.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 3:40 p.m.



Attest, John Nohr
Chief, District Secretary




CLARK COUNTY FIRE & RESCUE CONSENT AGENDA April 27, 2016

1. Minutes – April 13 General Meeting
2. Pre-paid Invoices
 - \$ 41,041.36 (CCFR Q1-16 Payroll Taxes)
 - i. Check Nos. 5622 – 5623 dated March 31
 - \$ 25,748.77 (CCFR)
 - i. Check Nos. 16379 – 16404
 - \$ 1,308.56 (FFFB)
 - i. Check No. 16378
3. Current Invoices
 - None
4. Approved Commissioner Stipends Payable April 29

For the Period March 16 thru April 15							
Name	Regular Meeting	Committee Meeting	RFA Mtg	Assn Meeting	Educ	Other	Total
Babcock	2	1	1				4
Bartel	2	1					3
Johnson	2		1				3
Kolke	2	1	1				4
Town	2						2

5. Fund Transfer
 - \$150,000 General Fund Reserves to Capital Equipment Fund
6. Voided/Destroyed Claims/Payroll Warrants
 - None



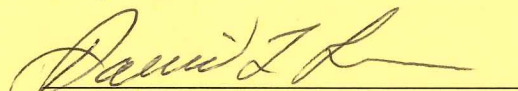
 Jon Babcock



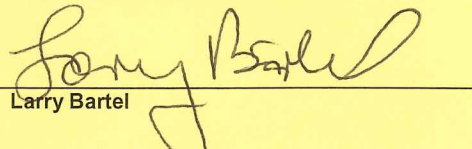
 Jerry Kolke



 James R Johnson



 David Town



 Larry Bartel