



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

August 10, 2017

Meeting called to order by Commissioner Kolke at 4:01 p.m.

Flag salute.

Present: Commissioners Jerry Kolke, Jon Babcock, Larry Bartel, Bob Johnson, Ken Ayers, Stan Chunn. Chief John Nohr. DVC Dan Yager. Recording Secretary Kathy Streissguth. Commissioner Dave Lester excused. DVC Jackson on vacation.

CALL FOR LATE AGENDA ADDITIONS

Introductions: Board members and the volunteers and interns going through new member orientation.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Bartel. Motion passed unanimously.

COMMUNICATIONS

Commissioner Bartel relayed grateful comments made by Mr. Kennedy on the crew's efforts with his barn fire. Commissioner Kolke advised he ran into Mr. Kennedy at the fair and he continued to express high praise. Chief Nohr shared a letter of thanks from Clark 10 Fire Chief Sam Arola on service provided to a family member in June. WFCA October Conference notice. Hotel reservations have been made for several Board members.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report.

EMS Council

No meeting. No report.

Fairgrounds Fire Facility Board

No meeting. No report.

Finance Committee

No meeting. No report.

RFA Committee

No meeting. No report.

Commissioner Updates

None.

STAFF REPORTS

Chief Nohr advised the staff reports will be postponed. There have been several red flag days due to the heat and wind. Additional units were staffed and vacation days denied ensuring adequate coverage. Expressed appreciation for the flexibility of labor to work through this time. Public Safety Day at Station 151 will be held on Saturday, September 16. Ridgefield School District is hosting an Experience Ridgefield event on September 23 to share information about services in the community. Several personnel are out on mobilizations. Following DVC Dawdy's retirement, DVC Jackson has stepped up to take on some of the roles for development review. There is a lot of activity requiring plans review.

Liz Loomis will attend the August 24 meeting to review/discuss the lid lift post-election.

DVC Yager provided a brief update on the construction status of Station 29. The mobile home is completed and will be delivered soon. Working with an electrical engineer to resolve radio and tapout issues. The cost will be about \$7K. Woodland has approximately \$50K remaining in the contingency fund, which may be applied to this expense. Working to nail down a move in date. Hoping to be done by the end of September and ready for a formal opening during Prevention week in October. Will keep everyone informed as updates are available.

CITY OF WOODLAND SERVICE CONTRACT

Chief Nohr advised the City of Woodland unanimously adopted the proposed service contract at their July 31 Workshop, which was changed to a Special Meeting. Provided a brief history of the new contract development. The City of Woodland has been a good partner and the service provided by CCF&R is good for the City from their point of view. The contract calls for the City's rate to be \$1.50 per \$1K of assessed valuation. Capital needs will be managed by CCF&R. Provision that the City will continue to explore annexation into the District. Commissioner Bartel expressed concern about a repeat of the Battle Ground situation and how it might impact our ability to run a special levy such as EMS or a capital bond. Chief Nohr agreed that the contract provides a definite incentive to annex. The procedure to terminate the contract was based on the RCW that prescribes how a city would get out of an annexation; basically a two year notice. Commissioner Bartel moved to approve the contract as presented and signed by the City of Woodland. Second by Commissioner Babcock. No further discussion. Motion passed unanimously. Chief Nohr and Chair Kolke will sign.

LID LIFT RECAP

The District's August 1 Proposition 1 for a permanent 6 year levy lid lift passed with approximately 66.5% in favor. Only a simple majority was required. Preliminary precinct results were reviewed. Most areas passed with several smaller precincts failing. Chief Nohr expressed a plan to reinstate the community newsletter to

improve communication with the public. Commissioner Bartel expressed compliments to the Chief and staff for their efforts in getting information out to the public.

2018 BUDGET – PROGRAM GOALS

Chief Nohr presented a list of 2018 budget objectives and requested additional feedback from the Board. Goals have been tied to the strategic plan. Discussion. Advised there are eight personnel remaining on the three year rehire list and they have been advised we will be hiring sometime after the first of the year. The Chief intends to bolster the District’s reserve accounts to set aside rainy day funds for capital expenditures, emergency repairs, and leave cash outs. Commissioner Bartel would like to see the return of a public education program. Chief Nohr advised he is unable to make a commitment today that there would be a public education position included in the 2018 budget, but it is one of the goals. Commissioner Town mentioned the importance of funding for leave cash outs – it’s very important to set funds aside to cover pending retirements (known and unknown). Chief Nohr is exploring the option of a shared PIO position with Clark 3 and will continue to work with them to find areas where expenses may be shared. Advised this is not a fire marshal position; looking for someone with an emphasis on communication and public education. Board questions, requests and suggestions for the budget may be forwarded to Chief Nohr.

REVIEW – 550.10.003 CAPITAL ASSET DEDICATION

Discussion. Commissioner Babcock asked about making costs the responsibility of the requester. Discussion. Consensus that this addressed in the second to last paragraph where it reads that costs “may be the responsibility of the requester.” No changes; policy stands as written.

OLD BUSINESS

None.

LATE ADDITIONS

None.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 4:51 p.m.

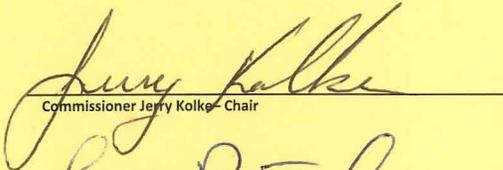


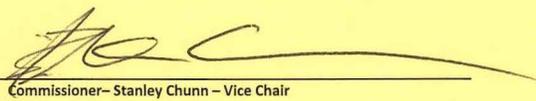
Attest, John Nohr
Fire Chief/District Secretary

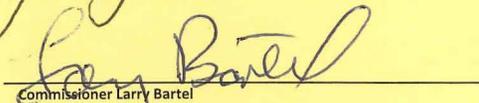


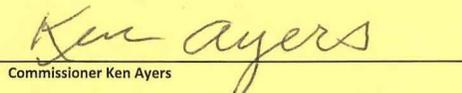
CLARK COUNTY FIRE & RESCUE CONSENT AGENDA August 10, 2017

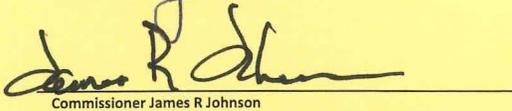
1. Minutes
 - July 27 General Meeting
2. Pre-paid Invoices
 - \$ 127,934.46 (CCFR Benefits)
 - i. Check Nos. 5993 – 6002
 - \$ 59,172.47 (CCFR DRS)
 - i. Check No. 6003
3. Current Invoices
 - \$ 6,979.62 (FFFB)
 - i. Check Nos. 17757 – 17759
 - \$ 27,083.97 (CCFR)
 - i. Check Nos. 17760 – 17798
4. Payroll
 - July 1-31 paid July 31
 - i. \$ 428,273.17 Gross
 - ii. \$ 282,020.70 ACH net
 - iii. \$ 5,546.66 Payroll Warrant net
 - 1. Check Nos. 5966 – 5992
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 62,006.12 941 Tax Deposit (paid August 1)
5. July Use Tax due August 25
 - \$ 33.34 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
 - None

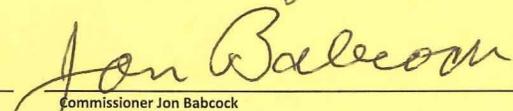

Commissioner Jerry Kolke - Chair

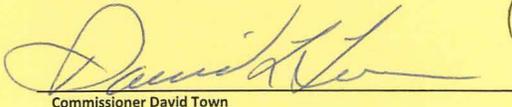

Commissioner - Stanley Chunn - Vice Chair

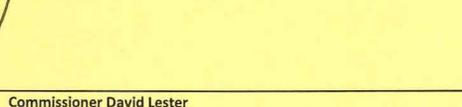

Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner James R Johnson


Commissioner Jon Babcock


Commissioner David Town


Commissioner David Lester