



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

September 13, 2018

Present: Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Dave Town, Dave Lester. Chief John Nohr. Division Chiefs Dan Yager, Ben Peeler and Mike Jackson. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

CALL FOR LATE AGENDA ADDITIONS

None.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Ayers. No discussion. Motion passed unanimously.

COMMUNICATIONS

Thank you letter for using the boat. Notification from FEMA that our AFG grant request for SCBAs was denied. Staff will develop an alternative needs and funding plan. Confirmed that Clark 3 did receive an award for SCBAs. SAFER and Fire Prevention & Safety applications are still in review.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

Chief Nohr recapped the September 7 meeting. The loss rate is down, though there are a couple outstanding suits that may change the numbers. Minor changes in the new policy to add coverage for drones, cyber extortion and fraudulent business events. Formal agreement to set the minimum claim at \$500, which will help rates in the long term.

Fairgrounds Fire Facility Board

Commissioner Johnson summarized the September 12 meeting. Clark County Public Works chip sealed the majority of the parking lot at Station 151. Staff are getting quotes to seal coat and stripe before winter. Advised that costs are lower than expected this year and we may not need to make the 4th quarter contribution. Chief Nohr indicated that the stats for the Station 151 beat are not accurate on the CCF&R side of the boundary. DVC Peeler is aware of the issue and trying to resolve with CRESA. A correction may impact the cost share for the facility.

Finance Committee

No meeting. No report.

Commissioner Updates

Commissioner Bartel excused. Former volunteer Gary Nelson recently passed away. A memorial held at Station 26 was well attended. Commissioner Johnson

reported he attended the Clark 6 groundbreaking ceremony with Chief Nohr. He also attended the Countywide Chaplaincy dinner.

STAFF REPORTS

Admin Services

DVC Yager summarized the August Admin Services report.

Operations

DVC Peeler provided an August operations report. Recapped the rock pit fire. Staff will be compiling a service invoice for Tapani Underground. Wildland season is wrapping up. There were no staffing issues. Chief Nohr added a neighbor at the Caples Street fire in La Center advised him the crews were helpful, friendly and did a great job going above and beyond to help the family.

Community Risk Reduction

DVC Jackson reported he is having computer issues; provided a verbal report on the August activity. Several projects are in process. Working with staff at the ilani Resort. They have hired an emergency management consultant. Reminder that Fire Prevention Week is October 8-12 and members will be visiting classrooms for grades 2-3 to review fire safety issues. Running low on smoke alarm inventory. ENCORE volunteer Tom Cook is investigating grant opportunities. Will begin conducting inspections on existing businesses in January 2019.

District Secretary/Chief

Chief Nohr reported contract negotiations have started with the Local 3674 CCF&R Firefighter Unit. Several articles have been tentatively agreed to. Noted we may look at creating a separate agreement with the Cowlitz Tribe for fire marshal services; similar to that with the cities. Advised that Clark 3 Commissioner Dick Deleisseques passed away this week.

OLD BUSINESS

Commissioner Town added that floating the North Fork of the Lewis River is very popular. We may need more emphasis on protecting the river during the summer months.

LATE EDITIONS TO THE AGENDA

None.


CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 4:45 p.m.



Attest, John Nohr
Fire Chief/District Secretary



CLARK COUNTY FIRE & RESCUE CONSENT AGENDA September 13, 2018

1. Minutes – August 23 General Meeting
2. Pre-paid Invoices
 - \$ 161,244.97 (CCFR Benefits)
 - i. Check Nos. 6292 – 6301
 - \$ 99,283.38 (CCFR DRS)
 - i. Check No. 6302
 - \$ 2,540.85 (CCFR)
 - i. Check Nos. 18732 – 18736
 - \$ 1,377.62 (FFFB)
 - i. Check No. 18731
3. Current Invoices
 - \$ 37,853.89 (CCFR)
 - i. Check Nos. 18737 – 18773
 - \$ 648.00 (CCFR)
 - i. Check Nos. 18777 - 18787
 - \$ 1,914.24 (FFFB)
 - i. Check Nos. 18774 – 18776
4. Payroll
 - August 1-31 paid August 31
 - i. \$ 677,550.07 Gross
 - ii. \$ 440,732.63 ACH net
 - iii. \$ 13,898.50 Payroll Warrant net
 - 1. Check Nos. 6289 – 6291
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 106,590.24 941 Tax Deposit (paid September 4)
5. August Use Tax due September 25
 - \$ 167.52 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
 - None

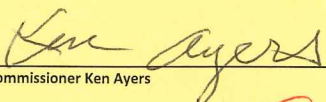


Commissioner Stanley Chunn – Chair

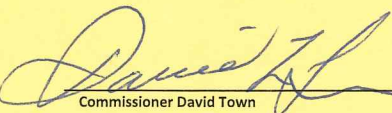


Commissioner James R Johnson – Vice Chair

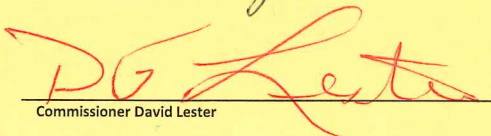
Commissioner Larry Bartel



Commissioner Ken Ayers



Commissioner David Town



Commissioner David Lester

Staff Report



To: Commissioners, Chief Nohr

From: Dan Yager, Administrative Services Division Chief

Date: September 10, 2018

Re: August Administrative Services Update

FINANCE:

Wildland Invoices

Forty five (45) invoices totaling \$546,330.91 have been submitted for wildland fire activities. Payments totaling \$185,443.39 have been receipted. Posted direct expenditures through August 31 total \$318,357.61. Paperwork for several of the fires invoiced at the end of the month came in after the August payroll cut off. Time for mobilized personnel on those fires will post with the September payroll.

VISA One Card Program

The US Bank rebate for the second quarter was \$960.05. YTD we have received \$2,208.78. Cumulatively, we have received almost \$9,000 in rebates since implementing the program in November 2016.

2019 Property Tax Revenue Projections

The preliminary assessed valuation for the district was provided by the Assessor's office mid-August. The estimate reflects a 10% increase in valuation plus \$125M in new construction. If the figures hold, the increase in tax revenue for 2019 is approximately \$645K.

FACILITIES & EQUIPMENT:

Boiler Inspections

Annual L&I required Boiler inspections have been completed at each station. Everything passed.

HUMAN RESOURCES:

WA Paid Family Medical Leave

Christi attended the first webinar training hosted by the Employment Security Department. PFML is a WA State program passed by the Legislature in 2017. It offers workers the opportunity to receive partial wage replacement while on eligible medical leave or family leave. Premium deductions from employees will begin in January of 2019 and eligible employees can begin to apply for benefits in January of 2020. The cost of the premium is 0.04% of wages up to the social security cap. Generally, the employer is responsible for 37% and the employee 63%. Employers are responsible for collecting the employee share through payroll deduction and remitting the premium payment, wage information and hours worked to the ESD on a quarterly basis. More training and reporting information will be coming in the next several months. This program is completely separate from the current federal Family Medical Leave Act (FMLA) as well as the WA Paid Sick Leave program.

IT SERVICES:

Our new IT contract with True Blue Assist went into effect on September 1st. The owner and our direct contact is Robert Peltomaa. We are working on a new flow chart for how computer issues are dealt with and who specifically will deal with what issue.

Staff Report



To: John Nohr, Fire Chief; Commissioners
From: Ben Peeler, Division Chief Operations
Date: September 12, 2018
Re: Operations Report- August 2018

Operations Report

Emergency Responses

- **Significant Responses:**
 - Structure Fire: 8/15/2018 NW 41st Ave. Ridgefield. Fatal Fire.
 - Structure Fire: 8/17/2018 Caples Rd. La Center. House fire.



Training – Captain Rommel

- **EMS**
 - OTEP/PCEP Lecture - Diabetic/Endocrine Emergencies
 - Skills: Epinephrine Administration for Anaphylaxis
- **Fire**
 - Long & Short Stretch Operations
 - Making Prefires Video.
 - Shuttle Operations. (Support Division).
 - MCO: Mariana Fires



- **Rescue**
 - Rope Awareness
 - Marine:
 - Wildland operations from water access.
 - Truck:
 - Lowering, rappelling and ascending on rope systems.

Staff and Personnel

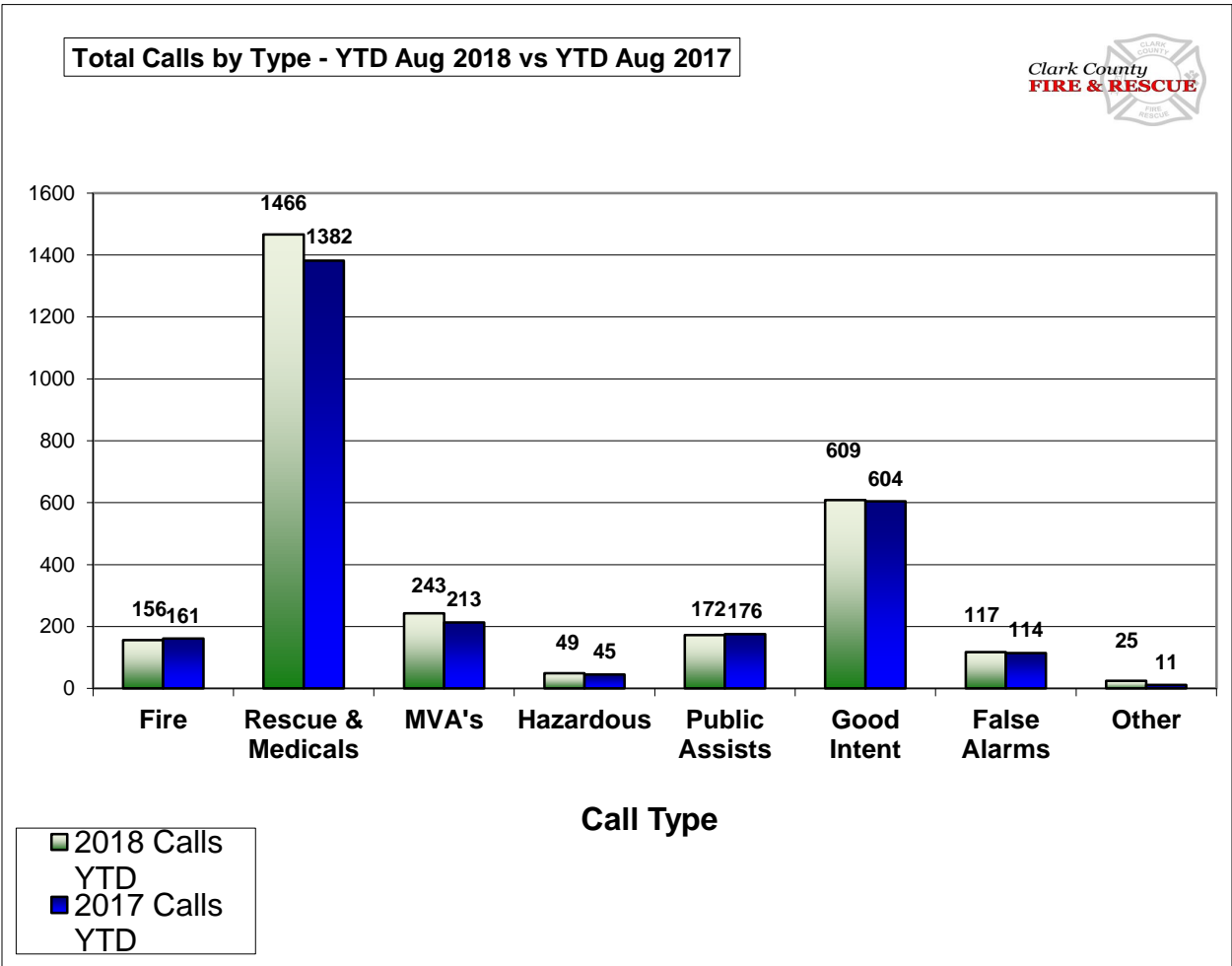
- All FTE positions are filled, and no personnel are on extended leave.
- The Battalion Chief test will be held during the week of October 8-12. This test will establish a promotional list for any open Battalion Chief positions.
 - BC Konkright is taking point on coordinating the test, and we are all very appreciative of his hard work and dedication to the testing process.

Miscellaneous

- The 2018 NW Wildfire Year is rapidly coming to an end. Year to date all shifts have been covered and no staffing issues to report.
- Crews are attending home football games at La Center, Ridgefield, and Woodland High Schools. Each company remains in service for emergency response while standing-by at the games.
- Automatic Operations Channels functioning again through CRESA.
- Extensive emergency response SOG updates are occurring. BC Lange has been taken point on this project, and has spent many hours updating our SOGs.

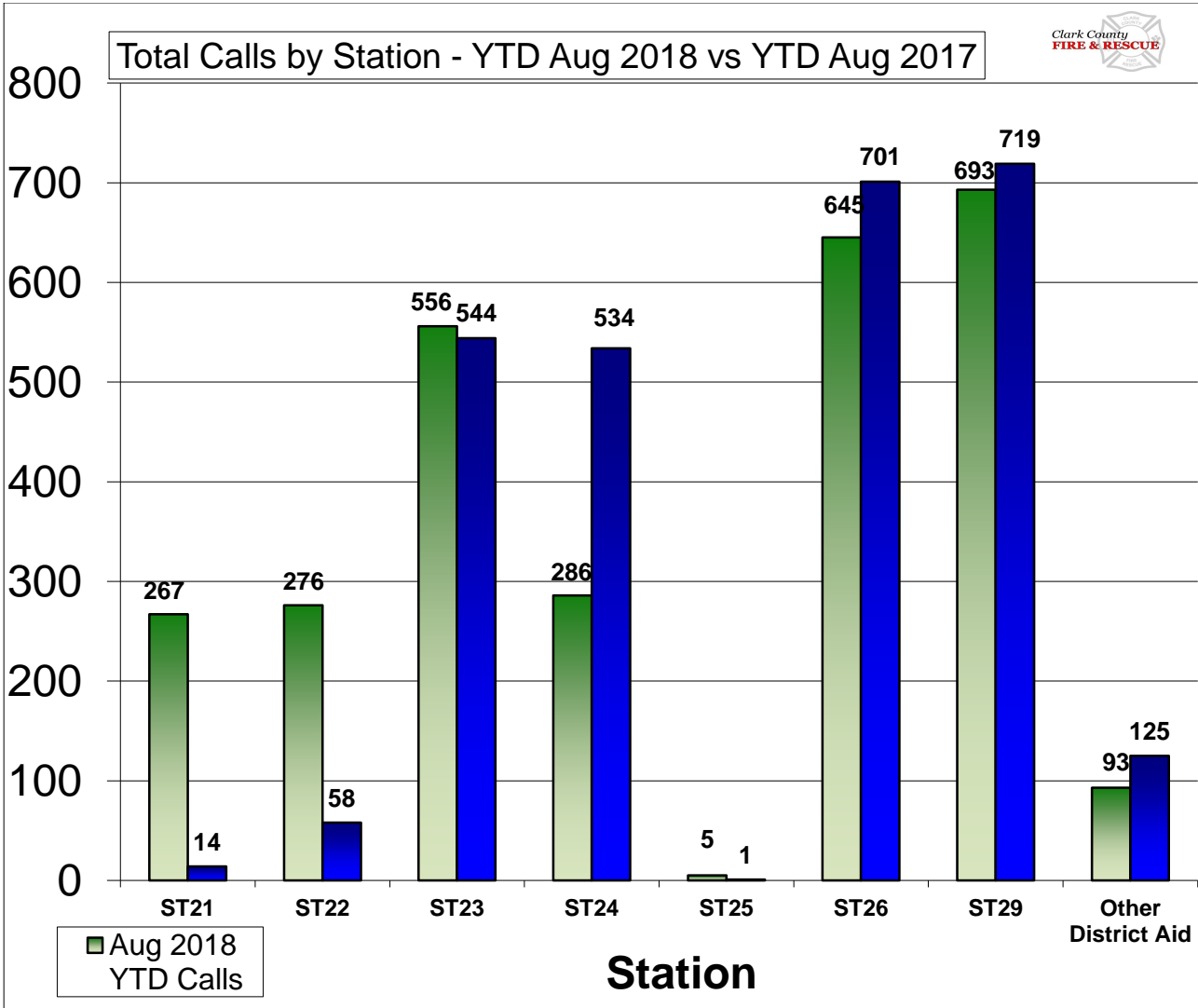
August Response Data:

Type of Call	Aug 2018 Calls	2018 Calls YTD	Aug 2017 Calls	2017 Calls YTD
Fire	29	156	35	161
Rescue & Medicals	203	1466	170	1382
MVA's	35	243	31	213
Hazardous	9	49	5	45
Public Assists	36	172	27	176
Good Intent	81	609	88	604
False Alarms	10	117	10	114
Other	8	25	2	11
TOTALS	411	2837	368	2706



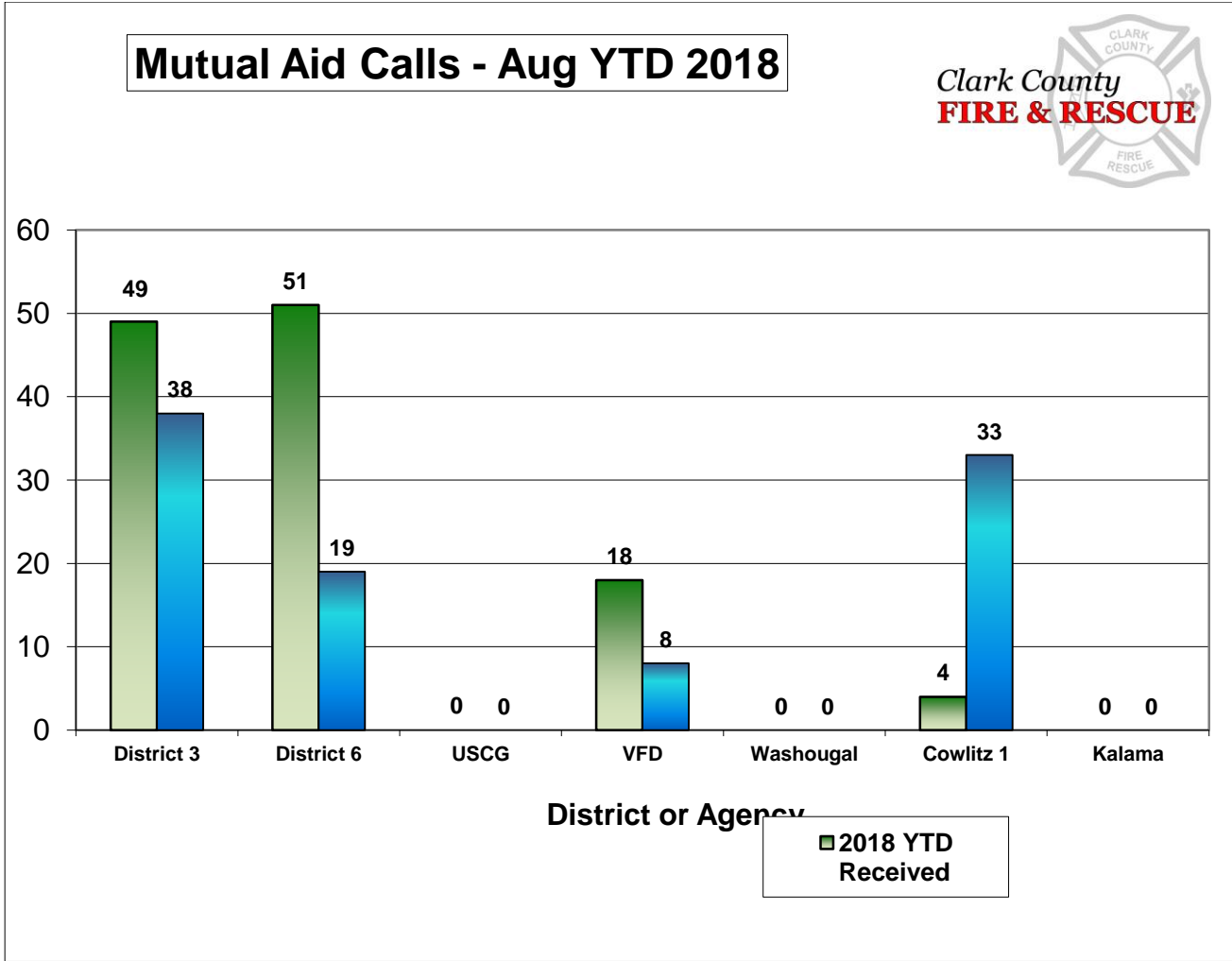
Total Response by Station August 2018 / 2017 Comparison

Station	Aug 2018 Calls	Aug 2018 YTD Calls	Aug 2017 Calls	Aug 2017 YTD Calls
ST21	2	267	0	14
ST22	40	276	13	58
ST23	80	556	82	544
ST24	75	286	72	534
ST25	0	5		1
ST26	109	645	77	701
ST29	85	693	108	719
Other District Aid	12	93	15	125
TOTALS	403	2821	367	2696



MUTUAL AID GIVEN AND RECEIVED

District/Agency	Aug Received	Aug Given	2018 YTD Received	2018 YTD Given
District 10	0	0	3	2
District 3	5	7	49	38
District 6	10	0	51	19
USCG	0	0	0	0
VFD	4	2	18	8
Washougal	0	0	0	0
Cowlitz 1	1	4	4	33
Kalama	0	0	0	0
Cowlitz 5	0	0	1	3
Columbia Co	0	0	0	1
TOTALS	20	13	126	104





Monthly Report

To: Commissioners
From: Chief John Nohr
Date: September 13th, 2018
Re: August Report

STRUCTURE FIRES KEEP CCFR CREWS BUSY

CCFR crews responded to two significant structure fires just two days apart. On August 15th crews were dispatched to a house fire in the 29300 block of NW 41st Avenue. Upon arrival, E-24

reported a fully involved house fire with multiple vehicles burning and embers spreading to nearby fields. During a walk around the fire to assess the extent of the fire, the company officer found an injured person that had jumped from the second floor bedroom. The victim stated that another person was inside searching for pets. This started a series of attempts by fire crews to enter and locate the victim. Ultimately, a 23-year-old female died in the fire, as well as one dog. Firefighters rescued a dog from the second floor. Two adult males and a dog were able to escape the fire. Fire Investigators from the Clark County Fire Marshal's Office were unable to determine the source of ignition, but determined the fire started outside near an attached deck. CCFR was assisted on this incident by crews from Cowlitz County Fire District #1, Clark County Fire District #6, and the Vancouver Fire Department. Just two days later, CCFR responded to a house fire on NE Caples Street in La Center. Crews arrived to find that an outside deck fire had extended into the attic space of the home. Crews worked diligently to extinguish the fire and prevent further smoke or water damage to items in the home. CCFR was assisted by a crew from Clark County Fire District #6 on this fire. CCFR reminds citizens to have a working smoke alarm on all levels of your home and in each sleeping area.



TWO CCFR VOLUNTEERS LAND CAREER FIREFIGHTER POSITIONS

Two CCFR volunteers have recently received offers of employment as career firefighters. Volunteer Kyle Ulsh started with CCFR in December 2104 and has been actively pulling shifts and assisting with community events over that time. FF Ulsh will be start the fire academy with the Vancouver Fire Department in early September. FF Joe Tigli started a one-year internship with CCFR in April 2018 to gain skills and experience as a firefighter, in an effort to compete for a career firefighter position. FF Tigli accepted a position with Pierce County Fire District 21 in Graham in late July. Congratulations and best of luck to Firefighters Ulsh and Tigli as they start their journey as career firefighters.

WASHINGTON PAID FAMILY LEAVE ACT

CCFR Human Resources Support Specialist Christi Linn attended the first webinar training hosted by the Employment Security Department on the new Washington Paid Family Leave Act. PFML is a program passed by the Legislature in 2017. It offers workers the opportunity to receive partial wage replacement while on eligible medical leave or family leave. Premium deductions from employees will begin in January of 2019 and eligible employees can begin to apply for benefits in January of 2020. The cost of the premium is 0.04% of wages up to the social security cap. Generally, the employer is responsible for 37% and the employee 63%. Employers are responsible for collecting the employee share through payroll deduction and remitting the premium payment. This program is completely separate from the current federal Family Medical Leave Act (FMLA) as well as the WA Paid Sick Leave program.

NATIONAL NIGHT OUT

CCF&R participated in National Night Out activities at Abram's Park in Ridgefield on August 7th. NNO is a nation-wide annual community building campaign that promotes community partnerships and neighborhood camaraderie to help make our communities safer, more caring places to live. While NNO is predominately a police-oriented event, CCF&R has been honored to be allowed to participate on an annual basis. This year Engine 24 and Special Rescue 24 were on display. Crew members provided tours of the equipment and provided information to citizens. Chief Nohr received positive comments from community members on the appearance of the equipment and the knowledge of the crews.

COWLITZ TRIBE RECEIVES FEDERAL GRANT TO BUY FIRE ENGINE FOR CCFR

The Cowlitz Indian Tribe was successful in obtaining a \$600,000 grant from the US Department of Homeland Security to purchase a new fire engine for CCFR. The grants are designed to help Indian tribes enhance their safety and emergency response capabilities. CCFR identified a new fire engine as a critical need in furthering that goal. CCFR provides fire and emergency response services to the Cowlitz Tribe reservation through a contract for service. The purchase of a new fire engine will help CCFR provide better response reliability throughout our full service area. In addition to the new fire engine, the Cowlitz Tribe also received grant money to purchase a police vehicle, enhance radio communications through CRESA, and develop emergency management guidelines. CCFR thanks the Cowlitz Tribe for the partnership and the opportunity to receive this critical piece of equipment.