



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

December 13, 2018

Present: Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, Dave Town, Dave Lester. Chief John Nohr. Division Chiefs Dan Yager, Ben Peeler and Mike Jackson. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

CALL FOR LATE AGENDA ADDITIONS

None.

COWLITZ TRIBE CONTRACT SIGNING

Representatives of the Cowlitz Tribe were present for a formal signing of the first renewal (a 10 year extension) of the contract to provide emergency services to the Cowlitz Reservation. Chief Nohr reported it has been a great relationship and thanked the Tribe for being a great partner. Introductions of the Board and Tribal representatives. Motion by Commissioner Bartel to approve the contract. Second Commissioner Johnson. No further discussion. Motion passed unanimously.

Meeting recessed at 4:06 p.m. to sign the contract and for a brief refreshment social. Meeting resumed at 4:28 p.m.

CONSENT AGENDA

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Johnson. Commissioner Bartel's questions regarding the credit card charges were answered by Chief Nohr. No further discussion. Motion passed unanimously.

COMMUNICATIONS

Chief Nohr read several thank you cards from various citizens. Invitation to the annual AMR awards banquet in February. Notice of the Whipple Creek Bridge ribbon cutting ceremony on December 18 at 1:00 p.m. Notice of the commissioner compensation increase for 2019.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report. Next meeting January 2, 2019.

Fairgrounds Fire Facility Board

No meeting. No report. Next meeting January 9, 2019.

Finance Committee

Commissioner Town reported that the finance committee reviewed the proposed changes in the 2018 budget amendment and recommends adoption of the resolution as presented.

Commissioner Updates

Commissioner Johnson reported he met with the State Fire Marshal on December 3. One topic was the outstanding mobilization invoices; a list was provided by Kathy Streissguth who advised that 2 of the 10 have been paid since the meeting. Commissioner Bartel expressed his concern about the District fronting money to support wildland, especially impacts to cash flow and whether our taxpayers are receiving less service because personnel are out on mobilizations. Chief Nohr advised that response is not impacted and we do not carry extra money to cover expenses prior to reimbursement.

STAFF REPORTS

Admin Services

DVC Yager summarized the November Admin Services report. Introduced architect Karl Johansson, who is currently working on the new Station 24 project and a number of other projects over the years. He thanked Karl for all his good work for the District.

Operations

DVC Peeler provided a November operations report. Added we will be moving to new incident reporting software (ESO), a new scheduling program (Crewsense), and implementing the Lexipol policy program in 2019. Anticipate a lot of data platform training to occur over the coming months. He has met with the BCs to discuss scheduling and a plan to meet on a regular basis.

Community Risk Reduction

DVC Jackson summarized the November Community Risk Reduction Report. Summarized the status of current construction projects. Interviews for the new fire inspector position will occur on Thursday, December 20 – there are five (5) applicants. The original 2018 goal to collect \$25K in plans review and inspection fees has been exceeded and will be just over \$40K. Tom Cook will continue to work on the smoke alarm program on a volunteer basis after his grant funding has been exhausted. Chief Jackson is planning to start existing occupancy inspections in January.

District Secretary/Chief

Chief Nohr summarized the November Chief's report. Advised he plans to recognize the police officers who assisted with recent cardiac incidents at a future meeting to be scheduled. Noted that BC Konkright and Airen Elizabeth had recently provided CPR training to the officers. Thanked Maureen Groat for setting up refreshment table and Commissioner Bartel for providing the treats for the contract social break. Recognized the CCF&R Firefighters' Association for donations to Neighbors Helping Neighbors in Ridgefield and Neighbors Next Door in Woodland. An AFG application was submitted to replace our expiring SCBA equipment. Thank you to Captain Wynand for successfully reaching out and getting fifty (50) unexpired SCBA packs from Woodinville Fire, which was awarded a grant and is in the process of replacing all its SCBA equipment. This will allow us to bridge the gap between our expired equipment and a grant award; providing some breathing room to be able to work on a financial plan should the grant fall through again. Chief Nohr will be attending a Woodinville Council meeting to thank them for their assistance.

DVC Jackson and Yager's employment contracts expire the end of December. The renewal period is one year. Chief Nohr has added a \$100 monthly stipend for DVC Jackson's master's degree. No other changes of note in the contracts. Motion by Commissioner Bartel to approve the two DVC contracts. Second Commissioner Town. Motion passed unanimously. Chair Chunn will sign.

Chief Nohr advised that the former employee's tort claim has been settled. The expenditure for an award for lost wages will occur in 2018 and was included in the budget amended. The insurance company will provide a check to cover the wages. Due to the number of requested vacations and the usual lack of business, the administrative offices will be closing at noon on Christmas Eve. Noted that the negotiations with Local 3674 for the Firefighter Unit contract are going well. There are a lot of changes related to the new 48/96 schedule. Will be meeting all day on December 18 – hope to get things wrapped up. With the increase in healthcare costs, the PPO-Plus plan has been eliminated. We are offering either PPO-100 or Kaiser. There will be no employee premium contributions in 2019. Need to meet with Local 3674 to discuss the BC contract. The MOU for the 48/96 schedule expires December 31. There are also some other minor issues to address.

RESOLUTION NO. 181213-1 – 2018 BUDGET RESOLUTION

Motion Commissioner Bartel to adopt Resolution No. 181213-1, a resolution amending the 2018 budget. Second Commissioner Ayers. No discussion. Motion passed unanimously.

DECEMBER 27 MEETING

Due to an anticipated lack of business and the proximity to the Christmas Holiday, the December 27 meeting is cancelled. If ready the Local 3674 CBA may be reviewed and signed at the January 13, 2019 meeting.

LATE EDITIONS TO THE AGENDA

Chief Nohr advised that the District newsletter will be out before Christmas. Topics include what we do, who our partners are, our financial stability, and an employee spotlight. He thanked Kathy Streissguth and Airen Elizabeth for their assistance in putting the newsletter together. He plans to send another in 2019.

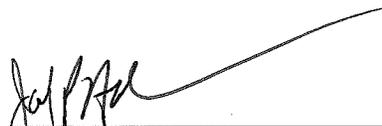
CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:20 p.m.

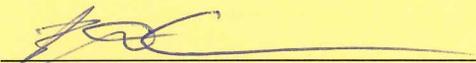


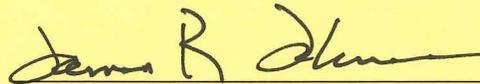
Attest, John Nohr
Fire Chief/District Secretary

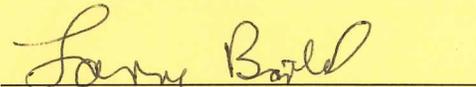


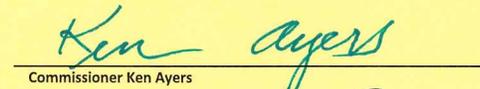
CLARK COUNTY FIRE & RESCUE CONSENT AGENDA December 13, 2018

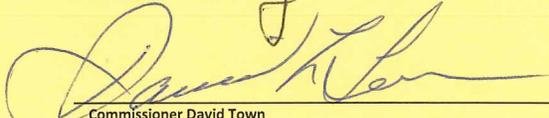
1. Minutes – November 29 General Meeting
2. Pre-paid Invoices
 - \$158,221.67 (CCFR November Payroll Benefits)
 - i. Check Nos. 6356 – 6365
 - \$ 72,059.22 (CCFR November DRS)
 - i. Check No. 6367
 - \$ 3,209.21 (CCFR)
 - i. Check No. 18968
3. Current Invoices
 - \$ 37,,734.20 (CCFR)
 - i. Check Nos. 18969 – 19003
 - \$ (FFFB)
 - i. Check Nos. 19004 – 19005
4. Payroll Adjustment (November OT)
 - December 4, 2018
 - i. \$ 380.24 Gross
 - ii. \$ 0.00 ACH net
 - iii. \$ 339.49 Payroll Warrant net
 1. Check No. 6366
5. November Use Tax due December 26
 - \$ 302.96 (CCFR)
6. Voided/Destroyed Claims/Payroll Warrants
 - None


Commissioner Stanley Chunn – Chair


Commissioner James R Johnson – Vice Chair


Commissioner Larry Bartel


Commissioner Ken Ayers


Commissioner David Town


Commissioner David Lester