



# Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

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**January 10, 2019**

Present: Commissioners Stan Chunn, Larry Bartel, Dave Town, Ken Ayers. Chief John Nohr. Division Chiefs Ben Peeler and Mike Jackson. Recording Secretary Maureen Groat.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

## **CALL FOR LATE AGENDA ADDITIONS**

None.

## **2019 OFFICERS AND COMMITTEE APPOINTMENTS**

Commissioner Chunn stated due to the absence of Commissioner Johnson and Commissioner Lester, appointing officers and committee members should be delayed until the next scheduled meeting. Commissioner Bartel suggested the Board consider Commissioner Chunn remain in the Chair position for another year.

## **CONSENT AGENDA**

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Ayers. No discussion. Motion passed unanimously.

## **COMMUNICATIONS**

Chief Nohr shared he received a basket and thank you from a citizen we ran a significant call on earlier this year. In particular thanks to Captain Wynand and Keith Graham. He received a thank you from Melinda Mazna for our participation in the Santa House calls event in La Center. He received nicely done newsletters from Ridgefield and Woodland. Captain Brooks sent Chief Nohr an e-mail recognizing the front office staff, Maureen and Airen, for a job well done. He shared an article from the Reflector spotlighting Tom Cook's son, Luke.

## **CITIZEN COMMENTS**

None.

## **STANDING COMMITTEES**

### **Clark County Risk Management Group**

Commissioner Bartel stated the meeting was held on January 2nd. The main topics covered were the settlement and close-out of both District 6 and Clark County Fire & Rescue's lawsuits. He stated that taking into consideration these two lawsuits, we should expect to see an approximate \$10,000 increase in premiums for the whole group. The next meeting is scheduled for July 10<sup>th</sup> at 0800.

### **Fairgrounds Fire Facility Board**

No meeting. No report. Next meeting moved to February.

### **Finance Committee**

No meeting. No report.

## **Commissioner Updates**

Commissioner Bartel stated he attended the Leadership Clark County luncheon. He spoke with several of the participants and found that there is confusion among many regarding our name. He stated it is his opinion that we should continue to pursue a name change.

Commissioner Chunn stated that Commissioner Johnson and Commissioner Lester are excused from today's meeting.

## **STAFF REPORTS**

### **Admin Services**

Chief Nohr summarized the December Admin Services report in Chief Yager's absence. All Wildland invoices have been submitted. Kathy will create a summary of all Wildland financials when everything is received and complete.

The storage shed at Station 29 is complete. Thank you to Captain Greenwood for his work completing the project.

The main station door codes will be changed on January 15<sup>th</sup>. An e-mail was sent out listing all changes to be made.

Chief Nohr, DVC Peeler, DVC Yager, BC Brett Graham and Commissioner Chunn walked the potential new Station 24 property in Ridgefield to determine if it is a suitable parcel for the station. There is an approximate 10 foot pile of fill dirt which has been placed on the property that the city is looking into to determine whether it will need to be removed or whether it is compactable. Additionally, who will bear the cost if removal is necessary. Brian Snure is working on a final sale agreement.

Chief Yager received notice from Tanninen that there will be a 25% increase in hourly service rates.

### **Operations**

DVC Peeler provided a December operations report. We have two personnel out on medical leave. One will be out until May, BC will be out for 6-8 weeks.

We have had an 11% increase in overall calls in 2018.

Chief Peeler attended the Cadet Advisory Committee meeting. He commented that CCFD6 and CCFD3 have a 94% attendance rate, while CCF&R has a 98% rate. Plans for the New York/WA DC trip are in the works. Very happy with the work FF Ferber is doing with the program and the students.

We have access to the funeral home in Woodland for training purposes. We will not utilize it as a training burn, but it will be set up for safety and survival training.

### **Community Risk Reduction**

DVC Jackson summarized the December Community Risk Reduction Report. There is a large amount of development in all cities. Chief Jackson has gotten approval from the state to perform school inspections now and in the future. The Union Ridge repurposing project is closing in on completion. The school

district and city offices will be moved into the building in the near future if they have not already. The Ridgefield High School project is moving along, with first inspections are complete. The Ridgefield apartment complex is underway. The UNFI project is moving forward. There will be a large amount of involvement in the near future. This project will be the largest revenue source thus far. There were two commercial and one residential pre-applications in Ridgefield this week. Rosauers plans have been reviewed. Woodland development includes B Young RV, which is in process; a townhouse project; and they are moving forward with Pro Build Truss. Chief Jackson is researching some software possibilities for permitting that should streamline the process.

Tom Cook continues to work on smoke detector checks and installations in addition to some public education of fire extinguisher operation.

### **District Secretary/Chief**

Chief Nohr summarized the December Chief's report. Chief Nohr stated we are in the early stages of implementing two new software programs. Crewsense will serve as a new scheduling program. Once set up it is an easy to use program which has the capability of meeting our scheduling needs more fully. ESO will replace the currently used incident reporting system, Fire House. It is a much simpler, cleaner product; better information in/better information out. The roll out of these two programs will be forthcoming.

There was a 911 system outage on December 27<sup>th</sup>. Many members received multiple notifications of the outage. The outage was tracked down to a computer outage in Colorado. This was a multiple state outage. The FCC is looking into the incident and Dave Fuller at CRESA is working on solutions to the issues that occurred locally during the outage.

The 10-year contract extension with the Cowlitz tribe is complete.

A study has been done on bridge load limits on seven bridges in the county. The Rock Creek Bridge is one that was assessed, which falls within our jurisdiction. There are sixty eight additional bridges in the county that will be assessed. Signage will be placed on the bridges. If our apparatus cannot cross, alternate routes will need to be addressed. A more detailed explanation will be presented at the next County Ops meeting.

The department newsletter was mailed out. Chief Nohr has received good feedback from citizens. He has spoken to individuals interested in volunteer opportunities.

Two of our current volunteers are currently in hiring processes with other departments. Zach Galster has been hired by Henderson, NV and will be leaving by the end of January. Ian Ryan will be involved in a Chief's interview with Snohomish County next week. We wish them both good luck.

Commissioner Town asked about the bridge work being done on the bridge entering Ridgefield. Chief Nohr stated we have not been notified of the work being performed. Commissioner Bartel questioned about private bridges in our response area. He asked if we had a policy, stating he thought there had been a

process in place years ago. Chief Nohr stated the review of the county bridges will spur the topic and we will be reviewing our processes.

Chief Nohr stated that our member out on medical leave has presented allegations of a hostile work environment, which lead to the stress causing his medical condition. Firefighters and administration have been cited in the allegations. Chief Nohr has hired an attorney to conduct interviews regarding the allegations.

**LATE EDITIONS TO THE AGENDA**

None.

**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

None.

No further discussion. Meeting adjourned at 4:43 p.m.



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**Attest, John Nohr**  
**Fire Chief/District Secretary**

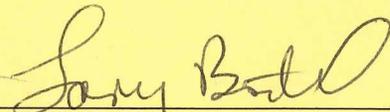


# CLARK COUNTY FIRE & RESCUE CONSENT AGENDA January 10, 2019

1. Minutes – December 11, 2018 General Meeting
2. Pre-paid Invoices – 2018
  - \$ 66,235.84 (December Payroll Benefits)
    - i. Check Nos. 6373 – 6382
  - \$ 47,440.29 (CCFR)
    - i. Check Nos. 19006 – 19035
  - \$ 2,231.88 (FFFB)
    - i. Check Nos. 19036 – 19038
3. Pre-paid Invoices – 2019
  - \$ 60,725.66 (CCFR)
    - i. Check Nos. 19039 – 19063
4. Approved Commissioner Stipends Paid December 31, 2018

Name	For the Period						Total
	Regular Meeting	Committee Meeting	RFA Mtg	Assn Meeting	Educ	Other	
<b>Ayers</b>	2						2
<b>Bartel</b>	2						2
<b>Chunn</b>	2						2
<b>Johnson</b>	2						2
<b>Lester</b>	1						1
<b>Town</b>	2						2

5. Payroll
  - December 1-31 paid December 31
    - i. \$ 574,133.50 Gross
    - ii. \$ 315,453.00 ACH net
    - iii. \$ 36,180.58 Payroll Warrant net
      1. Check Nos. 6368 – 6372
    - iv. \$ 0.00 Payroll VOIDED
    - v. \$ 73,501.09 941 Tax Deposit (paid January 2)
6. December Use Tax due January 25
  - \$ 501.33 (CCFR)
7. Q4-18 Leasehold Excise Tax due January 31
  - \$ 487.92 (CCFR)
8. Voided/Destroyed Claims/Payroll Warrants
  - None

 <hr style="border: 0; border-top: 1px solid black;"/> Commissioner Stanley Chunn	 <hr style="border: 0; border-top: 1px solid black;"/> Commissioner Larry Bartel
<hr style="border: 0; border-top: 1px solid black;"/> Commissioner James R Johnson	 <hr style="border: 0; border-top: 1px solid black;"/> Commissioner Ken Ayers
<hr style="border: 0; border-top: 1px solid black;"/> Commissioner Dave Lester	 <hr style="border: 0; border-top: 1px solid black;"/> Commissioner David Town