



## Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes

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**November 14, 2019**

Present: Commissioners Stan Chunn, Larry Bartel, Dave Lester, Ken Ayers, Bob Johnson, David Town. Chief John Nohr. Division Chiefs Jackson, Peeler and Yager. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

### **CALL FOR LATE AGENDA ADDITIONS**

Request from the City of Woodland.

### **CONSENT AGENDA**

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Ayers. No discussion. Motion passed unanimously.

### **COMMUNICATIONS**

Thank you card from Woodland School District for participating in their Career Exploration event – Firefighters Cushwa and Bustamante attended. Thank you card from Cowlitz 2 Chief Dave LaFave for all the support provided in their loss of BC Zainfeld. Citizen email forwarded to responding fire crews via the new County Fire Marshal, Dan Young in thanks for saving a barn on September 12. Email from BC Konkright regarding a phone call thanking the responding crews for assistance to a stranded motorist on I-5.

### **CITIZEN COMMENTS**

None.

### **STANDING COMMITTEES**

#### **Clark County Risk Management Group**

No meeting. No report.

#### **Fairgrounds Fire Facility Board**

Commissioner Johnson summarized the November 13 meeting. There are no current facility issues and things are running smoothly. The last facility loan payment will be made in 2020. There was a recommendation to schedule a joint meeting with Clark 6 sometime next year.

#### **Finance Committee**

Commissioner Town advised the group met to review a 2019 budget amendment proposal, the 2020 levy assessment, and the 2020 budget. Highlighted several items included in the proposed budgets and advised the Committee recommended approval of the resolutions to be presented. Commissioner Bartel asked what the 2020 levy rate will be. Advised it will be approximately \$1.48 per thousand.

## **Commissioner Updates**

Commissioner Bartel reported he attended the WFCFA conference in October. He attended levy and finance sessions. Noted that the current low cost of money makes it a great time for capital purchases. Cyber security was a topic of concern. We should look at a contingency plan in case the system goes down. Recommended we have someone come in and assess our system for potential security breaches. Commissioner Chunn reported the session on surviving a lawsuit was very informative. WFCFA plans to have a follow up session at the 2021 conference on how to conduct yourself during a trial.

## **STAFF REPORTS**

### **Admin Services**

DVC Yager summarized the October report.

### **Operations**

DVC Peeler summarized the October report. FF Walker's graduation is on December 12. Working on the plan to move from St24 to St21. The BCs will move to the front office in the bay (currently a logistics storage room). Crewsense is still in roll out. The biggest priority is to get it up and running. Operations will be streamlined with the callbacks being much easier as the app may be used in the field. Chief Nohr advised that the schedule is being duplicated in both the old and new system to test accuracy.

### **Community Risk Reduction**

DVC Jackson summarized the October report.

### **District Secretary/Chief**

October report summarized. Advised that Washington Department of Fish & Wildlife will be mooring a small boat at the boathouse through December 1. They are conducting surveys for the rail improvement project. An awards ceremony will be held following the December 12 meeting at 5:30 p.m. We will also covering financing options for purchasing apparatus and equipment. Chief Nohr hosted two employee appreciation lunches this week with the third scheduled Friday. He is sharing department updates with a Q&A session.

Discussed the St24 closure plan. Maintaining contact with Ridgefield officials. A formal announcement of the closure will occur at the next council meeting. A Columbian interview is scheduled next week about the closure and the need to move to a modern facility. Commissioner Bartel asked on the status of site sign. DVC Yager reported it is almost ready to go. Chief Nohr advised that the sign will be up before the crew moves.

Commissioner Ayers asked about the new power lines. Chief Nohr advised that CPU is creating a loop system with a new substation to support ilani and other users in the area.

Commissioner Town asked when Ridgefield's Main Street will reopen. Chief Nohr reported there have been a number of delays, but maybe December 31; though there have been no updates.

Commissioner Bartel asked about Rosauer's opening date. Chief Nohr shared it would likely be December 8. DVC Jackson advised he is working closely with them on some contractor issues.

Chief Nohr reported that the County Council voted to remove the overlays around the 179<sup>th</sup> Street exit. There is no longer a construction moratorium. The exit/road configuration will be changing and we're anticipating lots of housing and commercial development in the area.

### **HAYES ROAD PROPERTY – BIDS**

No bids were received. DVC Yager reported that the minimum price may have been too high. Will reassess the process and come back with options at the December 12 meeting. Commissioner Johnson asked if a property swap might be an option. Commissioner Bartel asked if there are other properties we should be looking at for another future location. Chief Nohr advised he will include those items in the review.

### **2019 BUDGET AMENDMENT**

Motion by Commissioner Bartel to adopt Resolution No. 191114-1, a resolution amending the 2019 budget. Second Commissioner Town. No discussion. Motion passed unanimously.

### **2020 BUDGET**

Motion by Commissioner Town to adopt Resolution No. 191114-2, a resolution authorizing the Clark County Assessor to assess the 2019 levy for collection in 2020. Second Commissioner Bartel. No discussion. Motion passed unanimously.

Motion by Commissioner Lester to adopt Resolution No. 191114-3, a resolution approving the 2020 budget. Second Commissioner Ayers. No discussion. Motion passed unanimously.

### **COMMISSIONER COMPENSATION POLICY NO. 511.11.01**

Discussion on whether the policy needs to be updated. Commissioner Bartel advised he has concerns about individuals being compensated at their own discretion. The employees can't come in whenever they want, so why should the Board get to do so? Most events are known in advance and can be preapproved by the Board. Commissioner Chunn recommended each member bring up events prior if known, and ask after if something comes up on short notice. Commissioner Bartel suggested looking at a previous version of the policy, which had language that worked well.

### **LATE EDITIONS TO THE AGENDA**

Chief Nohr advised that the City of Woodland has requested a reduction in the 2020 contract payment due to budget constraints. Discussion. Chief Nohr recommended repeating the 2019 MOU which adjusts the rate to the same one paid by the rest of the District. Motion by Commissioner Town to approve adjusting the 2020 City of Woodland contract payment to match that paid by the citizens of CCF&R. Second Commissioner Bartel. Discussion. Commissioner Chunn commented he felt it is a fair arrangement. Noted that an annexation into the District would remove the burden from the city budget. Chief Nohr stated that they plan to move forward on annexation next year. No further discussion. Motion passed unanimously.

**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

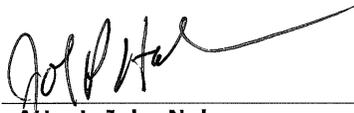
None.

**OLD BUSINESS**

Commissioner Bartel asked if St24 has been put up for sale/bid? Chief Nohr advised that no, we are waiting on Verizon as they have the first right to offer per the lease contract. Also need to publicly notify the community prior to listing.

Commissioner Bartel asked about the status of the strategic plan. Chief Nohr will email a final draft, which is nearly compiled from the changes recommended at the last meeting. Will be requesting input for finalization at the next meeting. Commissioner Bartel expressed concern that the Board has had little involvement in the process. He feels the Board should be setting the direction, but it seems more administratively driven. Commissioner Chunn pointed out that Chief Nohr was directed to develop the plan and that the community was involved in the process. Commissioner Bartel stated that the process seems backwards and he has issues with the Board not directly setting the goals. Chief Nohr shared that his experience is that the plan is developed by staff following general guidelines provided by the governing body. Suggested reviewing the process and tune up if needed. If there are issues the process may be changed for the next update.

No further discussion. Meeting adjourned at 5:04 p.m.



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Attest, John Nohr  
Fire Chief/District Secretary



# CLARK COUNTY FIRE & RESCUE CONSENT AGENDA November 14, 2019

1. Minutes – October 10 General Meeting
2. Pre-paid Invoices
  - \$ 244,086.67 (October Payroll Taxes & DRS)
    - i. Check Nos. 6576 – 6585
  - \$ 48,402.04 (CCFR)
    - i. Check Nos. 19707 – 19729
  - \$ 1,353.31 (FFFB)
    - i. Check Nos. 19730 – 19731
  - \$ 2,529.18 (FFFB)
    - i. Check Nos. 19732 – 19733
  - \$ 55,001.23 (CCFR)
    - i. Check Nos. 19734 – 19771

3. Current Invoices
  - None

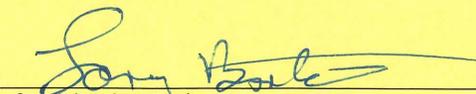
4. Approved Commissioner Stipends Paid October 31

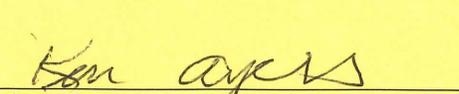
For the Period September 16 thru October 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	2					2
Bartel	2					2
Chunn	2					2
Johnson	2				1	3
Lester	2					2
Town	1					1

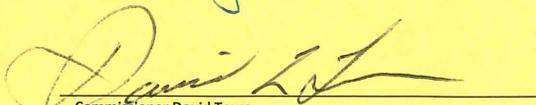
5. Payroll
  - October 1-31 paid October 31
    - i. \$ 549,479.23 Gross
    - ii. \$ 366,253.56 ACH net
    - iii. \$ 2,929.44 Payroll Warrant net
      1. Check Nos. 6560 – 6575
    - iv. \$ 74,788.03 941 Payroll Tax Deposit (paid November 1)
    - v. \$ 0.00 Payroll VOIDED
6. October Use Tax paid November 8
  - \$ 1,541.77 (CCFR)
7. Voided/Destroyed Claims/Payroll Warrants
  - None

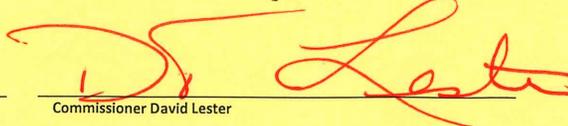
  
 Commissioner Stanley Chunn – Chair

  
 Commissioner James R Johnson – Vice Chair

  
 Commissioner Larry Bartel

  
 Commissioner Ken Ayers

  
 Commissioner David Town

  
 Commissioner David Lester