



# Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes 911 N 65<sup>th</sup> Avenue, Ridgefield

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**April 23, 2020**

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, David Town.  
Division Chiefs Jackson, Peeler and Yager.

Present:

Chief John Nohr. Recording Secretary Kathy Streissguth.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag salute.

## **CALL FOR LATE AGENDA ADDITIONS**

None.

## **CONSENT AGENDA**

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Ayers. Discussion. Commissioner Johnson asked how the tower window was broken. Chief Nohr explained the seat belt was not fully retracted and the metal clip struck and broke the partially opened window when the door was closed.

Commissioner Chunn suggested checking to ensure the seat belt mechanism is working properly. Staff will follow up. No further discussion. Call for the vote.

Aye: Chunn, Johnson, Bartel, Ayers, Town.

Nay: None.

Motion passed unanimously.

## **COMMUNICATIONS**

Woodland Christian Church left a thank you basket of goodies at Woodland Station 29. Thank you card from the Bernards family for the excellent service provided during a recent call. Commissioner Bartel shared he knows the family well. Chief Nohr reported that Firefighter Gratzner is a neighbor and provided care to the patient while off duty and awaiting the duty crew's arrival.

## **CITIZEN COMMENTS**

None.

## **STANDING COMMITTEES**

### **Clark County Risk Management Group**

No meeting. No report.

### **Fairgrounds Fire Facility Board**

No meeting. No report.

### **Finance Committee**

No meeting. No report.

## **Commissioner Updates**

Commissioner Bartel advised he spoke with Commissioner Lothspeich recently and FD6 is committed to staying at Station 151 and intending to staff full time sometime in the future. Commissioner Chunn would like to schedule the joint district meeting soon after we return to normal operations. Commissioner Bartel also reported he attended a virtual WFCR Region meeting on April 18. Several WFCR meetings and training events have been cancelled. Some training sessions are still available online.

## **CHIEF'S REPORT**

Chief Nohr reminded the Board that the annual workplace harassment training is due and available online. Contact Training Assistant Elizabeth for help.

Operations are going well despite many challenges. Several employees are working from home. DVC Yager's team meets regularly via video conference. The chiefs are meeting daily at 8:00 a.m. Noted we are getting a lot done. Recommending a finance meeting on Thursday, May 14 to review a 2020 budget amendment. We are continuing to implement cost saving measures such as reducing overtime by browning out stations when we are short staffed. Shift overtime has been restricted when it reaches 84 hours in the month. Firefighters have also been asked to change pre-picked debit days if needed to help keep the stations open.

Chief Nohr attended a County city manager video meeting. The City of Vancouver manager talked about their huge loss in sales tax revenue. They are implementing an across the board 15% budget for the rest of the year with police and fire taking 7.5%. Aggressively managing expenditures should keep us in good shape.

Commissioner Bartel asked how much will be freed up in future as Station 151 is paying off this year. Chief Nohr deferred to Streissguth, who advised that the final amount is only about \$9,300. Chief Nohr advised he is reviewing the impact of FD6 pulling their volunteer program out of Station 151. There is a concern over the security of assets and the lack of a southern response. Commissioner Bartel asked if the Board needs to provide direction to the FFFB representative on whether to expand the CCSO lease. Chief Nohr did not recommend taking action until the two Boards have met to determine the long range plan.

Waiting on the City of Woodland about holding the annexation vote in the August primary. The filing paperwork is due May 8. The inability to hold public meetings to get the information out is a challenge. We may want to wait until the general election or even next February. Regardless, the annexation won't take effect until January 2022. Concerns have been shared with Mayor Finn and City Administrator Boyce.

The Station 24 buyers have officially withdrawn their offer. DVC Yager and the real estate agent have contacted the persons who previously expressed interest in the property, which is back on the market. The agent has recommended dropping the price; Chief Nohr and DVC Yager concurred. The Board previously approved Chief Nohr to negotiate the sale and agree the list price may be dropped.

The SAFER grant application period is now open. Chief Nohr is planning to request no more than three firefighters. He expressed concern about the district's ability to pay in the third year. Will need to look closely at the finances if awarded and prior to acceptance. Noted that future SAFER grant pools are expected to be larger.

Commissioner Town asked about wildland season – what are the thoughts and concerns about reimbursements. Chief Nohr advised that has been a topic of discussion at the State Chiefs level. Several agencies have already advised they will not be participating in this year's season due to cash flow concerns. DNR is well aware they have to turn around payments more quickly. This will be monitored closely. DVC Peeler advised that timeliness is the issue – funding is available for reimbursements.

**RESOLUTION NO. 200423-1 SIGNATORY AUTHORIZATION**

Chief Nohr advised that the bank account signatories on file with the County are out of date. He would also like to have all three division chiefs eligible to sign if necessary. Motion by Commissioner Bartel to adopt Resolution No. 200423-1, a resolution establishing the authorized signatories for the operations fund. Second Commissioner Ayers. No further discussion. Call for the vote.

Aye: Ayers, Town, Chunn, Johnson, Bartel.

Nay: None.

Motion passed unanimously.

**RESOLUTION NO. 200423-2 DECLARATION OF EMERGENCY**

Chief Nohr followed the lead of FD6, which allows the chief some leeway during emergency situations related to COVID-19. He noted there will be no extraordinary action taken without contacting and informing the Board. The Board will need to vote to rescind the emergency powers. Motion by Commissioner Bartel to adopt Resolution No. 200423-2, a resolution declaring an emergency in the District and expanding the powers of the Chief during said emergency. Second Commissioner Johnson. No further discussion. Call for the vote.

Aye: Chunn, Johnson, Bartel, Ayers, Town.

Nay: None.

Motion passed unanimously.

**RESOLUTION NO. 200423-3 SURPLUS ASSETS**

This resolution identifies the obsolete SCBA equipment that is being replaced with items purchased with the February bond funds. Equipment currently in use was donated by Woodinville Fire. Motion by Commissioner Town to adopt Resolution No. 200423-3, a resolution placing identified SCBA equipment into surplus. Second Commissioner Johnson. No further discussion. Call for the vote.

Aye: Johnson, Bartel, Chunn, Ayers, Town.

Nay: None.

Motion passed unanimously.

**OLD BUSINESS**

Chief Nohr reported that the bond funded fire engine is on order and moving forward. A pre-construction video conference is scheduled next week. The tribe has selected a vendor for their grant engine and will place an order pending final authorization from FEMA.

**LATE EDITIONS TO THE AGENDA**

None.

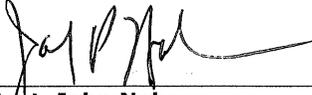
**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

None.

No further discussion. Meeting adjourned at 4:35 p.m.



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**Attest, John Nohr  
Fire/Chief/District Secretary**



**CLARK COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 April 23, 2020**

1. Minutes
  - April 9
2. Pre-paid Invoices
  - \$ 86,411.35 (Q1 Payroll Taxes)
    - i. Check Nos. 6670 – 6673
3. Current Invoices
  - \$ 9,025.25 (Capital Fund 6224)
    - i. EFT No. 639
  - \$ 38,314.70 (CCFR)
    - i. Check Nos. 20109 – 20125
  - \$ 101.04 (FFFB)
    - i. Check No. 20108
4. Approved Commissioner Stipends to be paid April 30

For the Period March 16 thru April 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
Ayers	1					1
Bartel	1					1
Chunn	1					1
Johnson	1					1
Town	1					1

5. Voided/Destroyed Claims Warrants
  - None

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 Commissioner Stanley Chunn – Chair

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 Commissioner James R Johnson – Vice Chair

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 Commissioner Larry Bartel

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 Commissioner Ken Ayers

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 Commissioner David Town

**4/23/20 - Approved unanimously (virtual meeting)**