



# Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes 911 N 65<sup>th</sup> Avenue, Ridgefield

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**June 11, 2020**

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, David Town.  
Division Chiefs Jackson, Peeler. HR Specialist Christi Linn.  
Recording Secretary Kathy Streissguth.

Present:

Chief John Nohr. Division Chief Yager.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag salute.

## **CALL FOR LATE AGENDA ADDITIONS**

None.

## **CONSENT AGENDA**

Motion by Commissioner Bartel to approve the consent agenda as presented. Second Commissioner Johnson. No discussion.

Call for the vote.

Aye: Chunn, Bartel, Ayers, Johnson, Town.

Nay: None.

Motion passed unanimously.

## **COMMUNICATIONS**

Received a letter from Williams Petroleum with a \$500 donation for COVID-19 responder support. Letter from a retired firefighter in Albany, Oregon who is trying to create the largest fire patch collection. Sent him a CCFR patch as well as old patches from FD11, FD12 and the Woodland Fire Department. Thank you for Chief Nohr's attendance at a Ridgefield Learning Center event on June 10. Thank you note for response efforts on Jenny Creek Road residence fire. Thank you from the Studt family for our work on the Bozarth Avenue apartment fire in Woodland. Boy Scout Spencer Geloff of Vancouver sent two cards thanking the fire department for its work to help the community during this time. Email from legal counsel Brian Snure with guidelines for communicating with the public during the upcoming election. WFCOA communication that the ban on in person meetings has been extended to June 17.

## **CITIZEN COMMENTS**

None.

## **STANDING COMMITTEES**

### **Clark County Risk Management Group**

No meeting. No report.

### **Fairgrounds Fire Facility Board**

No meeting. No report.

## **Finance Committee**

Chief Nohr advised that the committee met on May 28 to review the 2019 annual report for submission to the State Auditor. The committee approved the report and it was submitted on time.

## **Commissioner Updates**

None.

## **STAFF REPORTS**

### **Admin Services**

DVC Yager summarized the May Admin Services report. Chief Nohr, DVC Peeler, Kathy and DVC Yager met with a State Emergency Management Division representative today to discuss the process for COVID-19 expenditure reimbursement. Commissioner Town asked if it had been determined where the leak was for the unemployment fraud issue. Chief Nohr reported that the leak was not internal, it has been State wide. HR Specialist Christi Linn added that the issue is much broader than Washington, it just happened to be the first state hit.

### **Operations**

DVC Peeler summarized the May Operations report. Provided updates on recent fire activity. Station inspections started in June and there has been a lot of decluttering and organization in the stations. Trying to keep pace with commerce reopening and the loosening of restrictions. Multi-company drills will resume soon; though there is still an expectation for masks and social distancing. Member safety remains a priority. Call volumes are increasing again. Daily call report clarified. Commissioner Town asked how many employees have been tested for COVID. Advised that there has been no work related testing of any employees. Chief Nohr advised to date only three responders in the County have tested positive and placed into quarantine. All exposures were non-work related.

### **Community Risk Reduction**

DVC Jackson summarized the May CRR report. Part time fire inspector John Zanzi began conducting existing occupancy inspections the end of May.

### **District Secretary/Chief**

Chief Nohr summarized the May Chief's report. We are stocking up on PPE supplies in anticipation of a second wave of COVID. The first of four virtual town hall meetings to discuss the Woodland annexation was held this week with four citizens in attendance. Reimbursement for DVC Peeler's deployment to the State EOC in March and April was received last week. Community Outreach Coordinator Sam Lewis is working on developing the new program for SWACH. Commended everyone for doing such a good job maintaining the stations and equipment despite many being old and worn. Related to the decluttering projects is the proposed resolution to surplus a lot of equipment. Cautiously optimistic on tax projections. Noted that Woodland was hit hard and is implementing layoffs. Noted that we cannot relieve the city of their service contract obligations, but staff is investigating options that may help.

## **SURPLUS EQUIPMENT RESOLUTION 200611-1**

Motion by Commissioner Town to adopt Resolution No. 200611-1, a resolution placing identified equipment into surplus for disposition. Second Commissioner Johnson. Discussion. Between the consolidation with Woodland and Clark 2, a great deal of

equipment was identified as unneeded. Equipment that is functional, but non-useful for CCF&R will be made available to other departments and an assistance program through the Washington State Council of Firefighters. Commissioner Chunn pointed out that few items are of any value. No further discussion.

Call for the vote:

Aye: Johnson, Ayers, Bartel, Chunn, Town.

Nay: None.

Motion passed unanimously.

**LATE EDITIONS TO THE AGENDA**

None.

**OLD BUSINESS**

None.

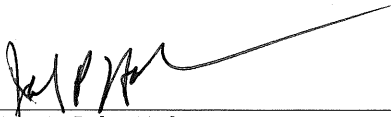
**CITIZEN COMMENTS**

None.

**EXECUTIVE SESSION**

None.

No further discussion. Meeting adjourned at 5:05 p.m.



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Attest, John Nohr  
Fire Chief/District Secretary



**CLARK COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 June 11, 2020**

1. Minutes
  - May 14
2. Pre-paid Invoices
  - \$ 136,287.66 (CCFR)
    - i. Check Nos. 20171 – 20188
  - \$ 3,955.46 (FFFB)
    - i. Check Nos. 20189 – 20190
  - \$ 253,181.86 (May Payroll Benefits & DRS)
    - i. Check Nos. 6703 -6715
3. Current Invoices
  - \$ 25,532.18 (CCFR)
    - i. Check Nos. 20191 - 20222
  - \$ 592.14 (FFFB)
    - i. Check No. 20223
4. Approved Commissioner Stipends paid May 29

For the Period April 16 thru May 15						
Name	Regular Meeting	Committee Meeting	Assn Meeting	Educ	Other	Total
<b>Ayers</b>	2					<b>2</b>
<b>Bartel</b>	2		-			<b>2</b>
<b>Chunn</b>	2					<b>2</b>
<b>Johnson</b>	2	1				<b>3</b>
<b>Town</b>	2					<b>2</b>

5. Payroll
  - May 1 – 31 paid May 29
    - i. \$ 506,255.13 Gross
    - ii. \$ 334,914.27 ACH net
    - iii. \$ 528.73 Payroll Warrant net
      - Check No. 6702
    - iv. \$ 0.00 Payroll VOIDED
    - v. \$ 62,963.21 941 Tax Deposit paid June 1
6. May Use Tax Paid June 1
  - \$ 39.22 (CCFR)
7. Voided/Destroyed Claims Warrants
  - 20186 VOID – invoice paid with VISA

ADOPTED 6/11/2020

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 Commissioner Larry Bartel

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 Commissioner Ken Ayers

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 Commissioner David Town