



Clark County Fire & Rescue Board of Fire Commissioners Meeting Minutes 911 N 65th Avenue, Ridgefield

August 13, 2020

Via Video Conference:

Commissioners Stan Chunn, Bob Johnson, Ken Ayers, Larry Bartel, David Town.
Division Chiefs Jackson and Peeler.
Recording Secretary Kathy Streissguth.

Present:

Chief John Nohr.

Meeting called to order by Commissioner Chunn at 4:00 p.m.

Flag salute.

CALL FOR LATE AGENDA ADDITIONS

Chief Nohr – discussion on proposed 2021 budget goals from last meeting.

CONSENT AGENDA

Motion by Commissioner Johnson to approve the consent agenda as presented. Second Commissioner Ayers. Commissioner Johnson asked about the fraud refund from Duluth Trading. Maureen Groat's District issued VISA had some unauthorized charges last month, which were reported to US Bank. The charges were refunded, the account closed, and a new card was issued. Confirmed Commissioner Ayers was excused during the July 23 meeting. No further discussion.

Call for the vote.

Aye: Chunn, Town, Bartel, Ayers, Johnson.

Nay: None.

Motion passed unanimously.

COMMUNICATIONS

Phil Harju called to inform Chief Nohr that Bill Iyall is retiring and Phil will be replacing him as Chairman. Call from Mr. Tom Humphries asking about the Station 24 sale. Mr. Humphries shared that his family was involved in the construction of the building. He was advised that the City of Ridgefield is assuming management of the memorial in front of the building.

CITIZEN COMMENTS

None.

STANDING COMMITTEES

Clark County Risk Management Group

No meeting. No report.

Fairgrounds Fire Facility Board

No meeting. No report. Next meeting Wednesday, September 9.

Finance Committee

No meeting. No report.

Commissioner Updates

Commissioner Chunn advised he has received a number of positive comments regarding the annexation.

STAFF REPORTS

Operations

DVC Peeler reviewed the July Operations report. Summarized plans for staffing Red Flag days. Reviewed ongoing training for the new Scott SCBA equipment. Call volume has returned to pre-COVID levels.

Community Risk Reduction

DVC Jackson reviewed the July CRR report. Chief Nohr noted that DVC Jackson and his team have brought the program forward in a short period of time.

Admin Services

DVC Yager on vacation. Chief Nohr summarized the July Admin Services report. Advised the apparatus committee did a final review on the Rosenbauer fire engine specification for the Cowlitz Tribe grant. The new BC rig has been delivered to Bud Clary and is waiting on delivery of the canopy.

District Secretary/Chief

Chief Nohr summarized the July Chief's report. The new owners discovered a squatter had moved into old Station 24. RPD was contacted and the locks were changed. It appeared the back door was not properly secured. The Community Resource Paramedic job description has been completed and vetted by management and labor. Will open for internal applicants before making the position available to outside candidates. Reviewed the budgetary need for station brown outs over the past few months. Chief Nohr has relaxed the OT restrictions, but will closely monitor.

Commissioner Bartel asked about the payroll process for Board timecards. Currently, the Commissioners are being compensated for board and/or committee meeting attendance as recorded in the minutes. Signatures on timecards and other documents will be caught up when we return to in person meetings. Commissioner Bartel also suggested allocating the previously budgeted amounts for Station 151 debt service to the new station construction fund since that liability has been retired. Discussion. Chief Nohr will review and advise.

WOODLAND ANNEXATION ELECTION UPDATE

Chief Nohr reported there was overwhelming voter support for the Woodland annexation. The annexation levy will be in effect for January 1, 2022. Will be looking at how we move forward with Station 29. Commissioner Bartel expressed appreciation for the efforts of Chief Nohr and staff in getting information out to the voters on the issue with the challenges of COVID-19.

RCW 52.04.151 prescribes the name of the new District to be Clark Cowlitz Fire Protection District No. 15. With several rigs on order there is an opportunity to get updated paint schemes and emblems as a part of the contract. Chief Nohr is

recommending using the name Clark Cowlitz Fire Rescue. Commissioner Bartel expressed caution in choosing a broad name as there was a lot of flack from the other fire districts when the district was renamed Clark County F&R back in 2008. Chief Nohr will check with counsel to determine timelines and what is legally required for the new name.

Commissioner Chunn asked if Station 29 ownership will remain with the city. Chief Nohr advised that Woodland is working on an asset transfer plan. Discussion on fire impact fees and continued payment of the debt service by the city. Commissioner Town asked about Station 28 at the roundabout. Advised that the city will retain ownership of that property. Discussed the need for a workshop on encouraging implementation of impact fees in Ridgefield and La Center.

LATE EDITIONS TO THE AGENDA

Chief Nohr covered the 2021 budget goals presented at the last meeting. Individual budget recommendations have been tied to applicable strategic plan goals. Discussion. Board approval to move forward with the goals as presented.

Chief Nohr advised that the road in front of Station 21 has been paved.

OLD BUSINESS

None.

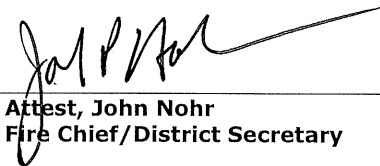
CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

No further discussion. Meeting adjourned at 5:02 p.m.



Attest, John Nohr
Fire Chief/District Secretary



**CLARK COUNTY FIRE & RESCUE
CONSENT AGENDA
August 13, 2020**

1. Minutes
 - July 23
2. Pre-paid Invoices
 - \$ 7,306.52 (CCFR)
 - i. Check Nos. 20318 – 20322
 - \$ 258,227.74 (July Payroll Benefits & DRS)
 - i. Check Nos. 6751 – 6761
3. Current Invoices
 - \$ 66,655.95 (CCFR)
 - i. Check Nos. 20323 – 20359
 - \$ 3,188.09 (FFFB)
 - i. Check No. 20360
 - ii. Check Nos. 20362-20365
4. Payroll
 - July 1 – 31 paid July 31
 - i. \$ 532,632.40 Gross
 - ii. \$ 352,933.36 ACH net
 - iii. \$ 1,975.37 Payroll Warrant net
 - Check Nos. 6733 – 6750
 - iv. \$ 0.00 Payroll VOIDED
 - v. \$ 67,038.92 941 Tax Deposit paid August 3
5. July Use Tax
 - \$ 164.61 (CCFR) due August 25
6. Voided/Destroyed Claims Warrants
 - 20361 Wrong Payee – Replaced With 20365

Commissioner Stanley Chunn – Chair

Commissioner James R Johnson – Vice Chair

APPROVED 8/13/2020

Commissioner David Town